

Estimates - Foreign Service

E3.73

My Savings S. HA 3/4

of 12. 7. 66.

2. I append below detailed estimates of Foreign Service expenditure for 6 months October '66 - March '67. It is pointed out that, although the total estimate remains as already approved i.e. R99060, the breakdown into items varies considerably and has become necessary in the light of detailed examination of costs. It is also pointed out that experience may well show up large over-or under-estimates which will need to be adjusted later. Estimates for the Department of Foreign Affairs in Gaberones are not shown since these are included elsewhere in the approved Estimates.

3. P.Emoluments	<u>Washington</u>	<u>New York</u>	<u>London</u>	<u>Lusaka</u>	<u>Total</u>
	R	R	R	R	R
1. 3 High Commissioners/ Ambassadors SIV	3518	-	3015	3015	9548
2: 4 First Secretaries A	1086	1212	1086	1086	4470
3. Temporary Assistance					
(a) 4 Clerk/Typists	1560	1920	1000	800	5280
(b) 3 Driver/Messengers	1250	-	900	500	2650
(c) 4 Office Cleaners	360	400	240	120	1120
<u>Allowances</u>					
4. Foreign	5290	2140	3400	2750	13580
5. Entertainment	250 480	520 480	250 330	250	1540
X 6. Rent	5400	2400	3100	3100	14000
7. Education	-	see notes	-	-	2715
8. Medical	300	100	100	200	700
✓ 9. Outfit	2100 200	800 100	1600 200	1600 200	6100 700
Total Personal Emoluments.					R. 61250 56,330

Other Charges.

10. Travelling & Passages	2957	1479	2536	700	7742
11. Office Furniture & Equipment	1200	900	1000	800	3900
12. Books & Periodicals	200	200	200	200	800
13. Stationery	300	300	300	300	1200
✓ 14. Office Rental	3500	3000	2000	1500	10000
✓ 15. Telephone	300	300	300	300	1200
✓ 16. Teleprinter	950	1100	900	615	3565
17. Car Hire	-	400	-	-	400
✓ 18. Postal Charges	200	200	150	100	650
X 19. Furnishing	1600	800	1600	1600	5600
Total Other Charges					R29,157
Total Other Charges					R35,057/.20/.....

Special Expenditure

20. Vehicles	2700	-	2500	2500	<u>7700</u>
					56330
			Personal Emoluments		21903
			Other Charges		35057
			Special Expenditure		29497
					<u>7700</u>
					<u>R99060</u>

Notes.

The salaries and allowances have been approved by Cabinet as explained in my savingram under reference. Since this approval was given, however, it has become necessary to establish the Ambassador's office in Washington with first accreditation to the United States of America and a subsidiary office at New York under the Ambassador, who will also be nominated as Botswana's Representation to the United Nations, and will travel to New York as U.N. business demands.

ITEM 1 as already approved, but Ambassador in Washington, who will be on establishment from 1st September.

2. as already approved, but the opening of a fourth office now necessitates an additional post of 1st Secretary, making 4 in all.

3. to be employed locally. Rates of pay must take account of local condition and estimates have been drawn up accordingly which do not correspond to Skinner scales. Rates for the U.S.A. are based on advice from the American Consulate. It may be necessary to revise these in the light of experience for the 67/68 Financial year. Since a car will only be hired as occasion demands at New York, no provision is included for a driver here.

4. as approved, but including an element for the 1st Secretary in Washington.

5. ditto.

6. ditto.

7. Children qualifying for education allowance are as follows:-

R. N. Mannathoko	- 3	R 765
P.P. Makepe	- 1	210
J.R.M. Seboni	- 3	765
G.S. Dambe	- 1	210
O. Segopolo	- 3	<u>765</u>
		<u>R2715</u>

Rates are as already approved i.e. 1st child R420, 2nd child R510, 3rd child R600 all per annum.

8. no comment.

9. outfit allowance will be required on first posting overseas to enable purchase of soft furnishing, household effects etc.

10. Breakdown of passages is as follows:-

	<u>Washington</u>	<u>New York</u>	<u>London</u>	<u>Lusaka</u>	<u>Total</u>
Amb./H.C. (1st class)	R R 1244	R -	R 1030	R 200	R 2494
1st/2nd Sec. (Econ).	<u>1013</u> 2257	<u>1179</u> 1179	<u>1096</u> 2126	<u>200</u> 440	<u>3508</u> 6002

	<u>Washington</u>	<u>New York</u>	<u>London</u>	<u>Lusaka</u>	<u>Total</u>
	R	R	R	R	R
Shipping of heavy baggage	200	100	160	80	540
Local Travel <i>& subsistence</i>	<u>500</u>	<u>200</u>	<u>250</u>	<u>250</u>	<u>1200</u>
	<u>2957</u>	<u>1479</u>	<u>2536</u>	<u>770</u>	<u>R 7742</u>

11. Equipment and furniture for a suite of 4 offices in Washington, London and Lusaka, & 3 offices in New York. Provision is based on advice from Central Stores.
12. Local periodicals newspapers etc. will need to be bought as well as suitable publications coming out in Botswana.
13. Stationery will be supplied by the Government Printer for Lusaka and through the Crown Agents for elsewhere.
14. Office suites will be rented as follows:-
 Washington, London, Lusaka - 4 rooms i.e. for
 H.C./Amb., 1st Secretary;
 Typist, Waiting Room.
 New York - 3 rooms. i.e. for 1st
 Secretary, Typist,
 Waiting Room.
15. No comment.
16. Teleprinter equipment will be required to provide a secure and speedy means of communication when circumstances demand. Provision is based on advice from the Director of Posts and Telegraphs and covers hire of equipment and channel and operating costs.
17. It will be necessary to hire a car in New York for the visits of the Ambassador from Washington which will be by air. To buy a car for the New York office is considered an unnecessary and unwarranted expense for the few occasions it will be required.
18. It is hoped to make arrangements for the conveyance of a diplomatic bag over a suitable airline such as B.O.A.C., for which a charge will be made. An element is also included for local postage.
19. A vehicle will be required for the 3 Ambassador/High Commissioner, and it is considered that it will be more economical to buy than to rent. The provision included takes account of the exemption from taxation accorded to foreign diplomatic missions.

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