

BECHUANALAND PROTECTORATE

DEPARTMENTAL WARRANT

(To be prepared in quadruplicate)

No. F 1 of 1966/67

To Botswana Foreign Service Mission
Washington

You are hereby authorised to expend during the year ending 31st March, 19⁶⁷ the amounts specified below as they become due in accordance with standing financial and accounting regulations.

2. A return of expenditure incurred under this Authority (with copies of relevant payment vouchers) should be forwarded to me at the end of each month and you will be careful to see that the expenditure incurred does not exceed the amounts authorised.

3. The number of this Departmental Warrant must be quoted as the authority on all payment vouchers stores issue notes, rail warrants, etc.

Signed

Designation

Head of Department

Date.....19.....

HEAD (No. and Title)	SUB HEAD, ITEM & SUB-ITEM (No. and Title)	Amount R.	Remarks
A1 Office of President	B <u>Travelling & Transport</u>		
	2 Travelling (Overseas Representative)	2957	
	E <u>Postal Charges</u>		
	3 Telephones (Overseas)	300	
	4 Teleprinter (Overseas)	950	
	5 Postal Charges (Overseas)	200	
	F <u>Departmental Services</u>		
	1 Rental (Officers Overseas)	3500	
	Z <u>Special Expenditure</u>		
	2 Office Furniture and Equipment (Overseas)	1200	

MINISTRY OF FINANCE

F/BAG 8

31 OCT 1966

G. HONES

BOTSWANA

NOTE:—Original to be sent to officer incurring expenditure.

Duplicate to be sent to Sub-Accountant through whom expenditure will be incurred.

Triplicate to be sent to Treasurer.

Quadruplicate to be sent to Senior Auditor.