Dear Dr. Matthews:

President Bennett has asked me to inquire if you might be available some Friday noon after the first of the year to meet with our faculty for lunch from 12:30 until 2 p.m. He would like you to present your thoughts on some of the things that are happening at the United Nations. If your calendar would permit you to come on December 16 I would be glad to hear from you. Otherwise we will hope that you can come sometime later.

Sincerely,

[Signature]

Robert I. Miller

RIM:bw