Technology in the Archives

Library Technology Showcase 2012
19 September 2012

Annette le Roux
Archivist
Contents

• Perceptions about archives
• What does archivists do?
• Technology in the archives
  – services
  – training
• Online presence
• Digitising
Perceptions about archivists & archives in fiction

Archivists

• …. seem to be absent-mindedness, other-worldliness, clumsiness, dustiness, musty odors, awkwardness, and other features suggesting one who is far more comfortable with dead, rather than living, people

Archives

• … where the records are stored, are often similarly depicted. They are situated in basements or attics. They are associated with dust and old, useless stuff. They are seen as forgotten places, or as places to put stuff that should, or will, be forgotten

Perceptions about archives 2
Archives

A collection of historical records, or the physical place they are located. Archives contain primary source documents that have accumulated over the course of an individual or organization's lifetime, and are kept to show the function of an organisation.

It consist of records that have been selected for permanent or long-term preservation on grounds of their enduring cultural, historical, or evidentiary value.

Archival records are normally unpublished and almost always unique, unlike books or magazines for which many identical copies exist.
Archivist

An archivist brings order to archival material and make The information resources accessible to researchers

"GO THRU THE FILES AND GET RID OF EVERYTHING THAT'S OVER TEN YEARS OLD.... BUT MAKE COPIES!"

http://www.cartoonstock.com/directory/a/archive.asp
Disorganised collections

Donations can sometimes be a bit disorganised
Archives

Organised archival material
Finding aids

An archivist creates finding aids to enable the researcher to know what is available in a specific collection
– such as guides
          directories
          inventories
# Finding aids

## Inventory

**Inventory: Gauteng and Environs Library Consortium (GAELIC) (5.1 linear metres)**

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Technology in the Archives
Service to clients

• High resolution scans done by Unisa archives staff - as requested by the researcher - jpeg

• Researcher scan with the Xerox and email to themselves - pdf

• Researchers photograph what they need – jpeg

• Training
TRAINING CLIENTS TO USE ARCHIVE DATABASES AND FINDING AIDS
National Archives

National Automated Archival Information Retrieval System (NAAIRS)

- countrywide information,
  including Unisa Resources
Databases in NAAIRS

National Archives of South Africa (NASA)

Select a database from those listed below:

- **GEN** - Data of the South African Genealogical Society on Gravestones
- **HER** - Data of the Bureau of Heraldry on registered heraldic representations
- **KAB** - Cape Town Archives Repository
- **MAN** - National Registers of Manuscripts and Photographs (NAREM and NAREF)
  - National Archives’ cartographic and library material, microfilms and copies
- **NAB** - Pietermaritzburg Archives Repository
- **OVM** - National Register of Audio-Visual Material (NAROM)
- **ROS** - National Register of Oral Sources (NAROS)
- **RSA** - All Archives Repositories and National Registers of non-public records
- **SAB** - National Archives Repository (Public Records of Central Government since 1910)
- **TAB** - National Archives Repository (Public Records of former Transvaal Province and its predecessors as well as of magistrates and local authorities)
- **TBD** - Durban Archives Repository
- **TBE** - Port Elizabeth Archives Repository
- **TBK** - Cape Town Records Centre
- **VAB** - Free State Archives Repository

[Home] [ About NARS ] [ NAAIRS ] [ NAAIRS HELP ]
### NAAIRS search screen

**National Archives of South Africa (NASA)**

Database: All Archives Repositories and National Registers of non-public records

**Query Input**

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<th>Clear</th>
<th>New Query</th>
<th>Change Database</th>
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**Search Words** (Insert one or more SearchWords)

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*Help for structuring queries.*
National Archives of South Africa (NASA)

Database: All Archives Repositories and National Registers of non-public records

NAAIRS - Result Details

Document 1 of 3

DEPOT Unisa
TYPE Accession
REFERENCE AAS47
DESCRIPTION DDT Jabavu Collection
STARTING 1904
ENDING 1966
REMARKS Donor: Mrs. Betty Jabavu; 0,70m. Inventory.
SUMMARY Davidson Don Tengo Jabavu (1885-1959), educator, civic and political leader. Studied in England, visited Tuskegee in USA. From 1916 to 1944 attached to Fort Hare as its most prominent African faculty member and Professor of Bantu Languages. Actively engaged in journalism, champion for agricultural improvement and the Temperance Movement. Author of pamphlets on religion, education and politics. Founding member of the SA Institute of Race Relations and active in the Joint Council Movement as well as most African political movements of his day: All African Convention (AAC) as president; Cape Voters' Convention and the Non-European Unity Movements.

+ Publications by DDT Jabavu and others.
+ Bulletins, calendars, reports, etc. of Fort Hare and Lovedale.
+ Diary: My Tuskegee Pilgrimage.
+ Correspondence, including letters and telegrams of condolences.
+ Memorandum by Tshekedi Khama.
+ Notes and drafts of religious and political nature.
+ Publications by DDT Jabavu and others.
+ Bulletins, calendars, reports, etc. of Fort Hare and Lovedale.
+ Diary: My Tuskegee Pilgrimage.
+ Correspondence, including letters and telegrams of condolences.
+ Memorandum by Tshekedi Khama.
Inventories on the UIR

Welcome to the Unisa Institutional Repository (UnisaIR), an open digital archive of scholarly intellectual and preserves theses and dissertations, research articles, conference papers, rare and special materials.

Communities in UnisaIR

Select a community to browse its collections.

- Academy of African Language and Science [2]
- Archie Mafeje Research Institute [0]
- Archives and Special Collections [682]
- Archives (Inventories) [31]
- College of Agriculture & Environmental Sciences [100]
- College of Economics & Management Sciences [700]
Archives (Inventories)

Sub-communities within this community

- Documentation Centre for African Studies [5]
- German Africana Collections [4]
- Junod Archive [1]
- K.S. Birch Archive [0]
- Library Associations Collection [1]
- Manuscripts Collection [8]
- Reverend Allan Boesak Papers [5]
- South African Museums Association Archive [0]
- Technikon SA Archive [0]
- Unisa University Archive [1]
- United Party Archive [6]
- Vista University Archive [0]

Recent Submissions

- THE HANS MERENSKY PAPERS 1900-1986 (ADA Acc 51)
  Coetzee, Marié A; Transvaal Provincial Museum Service (2012-09-05)

- Papers of the Gauteng and Environ Library Consortium (GAELIC) (LA: GAELIC)
  le Roux, Annette; Willis, Carole (2012-07-19)

- DR J S MOROKA COLLECTION (DCAS Acc 46)
  Ryke, Ammi; Van Gylswyk, Annika (2012-07-03)

- D D T JABAU COLLECTION (DCAS Acc 47)
  Ryke, Ammi; Van Gylswyk, Annika (2012-07-03)

- Elisaveta Kandyba-Foxcroft Papers (Mss Acc 54)
  Coetzee, Marié A (2012-05-29)
Inventories on the UIR

Papers of the Gauteng and Environs Library Consortium (GAELIC) (LA: GAELIC)

Title: Papers of the Gauteng and Environs Library Consortium (GAELIC) (LA: GAELIC)
Author: le Roux, Annette; Willis, Carole

Abstract:
GAELIC was a regional academic library consortium founded in April 1996 as a programme of FOTIM (Foundation of Tertiary Institutions of the Northern Metropolis). It was initially established to collaborate in the purchase of a common library system but its focus evolved to ensuring the effective use of the library system; skills development and capacity building of member library staff and seeking opportunities for resource sharing and cooperative purchasing. Its benefits include: providing networking opportunities among member library staff, collaborative projects, access to collective resources and cost-effective practices through for example a wide variety of workshops, training sessions, marketing events and information sessions for its entire member library staff. The Collection (5.1 lin m) The GAELIC papers consist mainly of agenda, minutes and annexures of the various workgroups that functioned to ensure coordination and best practices amongst the GAELIC member libraries.

Description: Inventory in the Unisa Archives, Library Associations and related organisations Archive (LA: GAELIC) 51 boxes.
URL: http://hdl.handle.net/10500/6048
Date: 2012-07-19
Citation:

Files in this item

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- Inventories (Library Associations) [1]
**De Villiers Graaff High School**

www.overberginfo.com/index.php?option=com...id...

1 Dec 2009 – The Electronic Gateway to the Cape Overberg, your complete guide to the magical region on the southernmost tip of Africa. News, Events ...

**De Villiers Graaff - South Africa | LinkedIn**

za.linkedin.com/pub/de-villiers-graaff/6/135/187

Cape Town Area, South Africa - Director at De Grendel Wines

View De Villiers Graaff's (South Africa) professional profile on LinkedIn. LinkedIn is the world’s largest business network, helping professionals like De Villiers ...

**[PDF] Sir De Villiers Graaff Papers**

uir.unisa.ac.za/bitstream/handle/.../DeVilliers%20Graaff%202.pdf?...

File Format: PDF/Adobe Acrobat - Quick View

by MA Coetzee - 2011

Sir De Villiers Graaff served South Africa for many decades with outstanding ... De Villiers Graaff received his schooling at the Western Province Preparatory ...
DIGITISING ARCHIVAL MATERIAL
We are getting there
Pilot project – Gandhi letters

Project 2000-2001

CM Doke Collection – letters written by MK Gandhi
- scanned the documents
- transcribed the letters
- published on the web
Mr. Pataik is doing very wonderful work in India. I hope you are not overworking yourself.

With regards to yourself, Miss X and children.

I am yours truly,

MK Gandhi
Project 2: Arthur Nortje

2005-2007

Arthur Nortje Collection (1942 – 1970)

- poetry, manuscripts, diaries & photographs
- scanned the documents
- transcribed notebooks & diary
- published on the web
A Christmas Message

Jesus, wave-walker and world-master,
Preacher of patience and peace;
Give us the faith to follow faster
Charles Parker’s music and message of joy.

Give us the upright power of a fish-fin,
The peace of love,
Mind-peace that makes peace possible;
May Pray be in our blood when we make the in-accessible accessible,
When we wrestle (with our heart’s thieves)
For our heart’s den.

We adore you, Christ, this morning, this day-birth,
And we shall adore you for being a man
Cannot ignore
Your being a man in your blood-bath;
Help us to help in our freedom, then.
The thieves we must drive from our holy den,
Freedom’s disciples
Help us to feed their mass hunger
With the minimum of anger.
Current project - Sabinet
Digitised archival material

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- Archives and Special Collections [682]
- Archives (Inventories) [31]
- College of Agriculture & Environmental Sciences [100]
- College of Economic Management Sciences [792]
Examples

CAPE OF GOOD HOPE.

COLONIAL SECRETARY'S MINISTERIAL DIVISION.

Report of the Council of the University of the Cape of Good Hope for the year 1898.

Presented to both Houses of Parliament by command of His Excellency the Governor, 1899.

1. The Council of the University of the Cape of Good Hope has the honour to present to His Excellency the Governor the following Report of its proceedings during the year 1898.

2. No changes have taken place in the membership of the Council during the year.

3. It is with great regret that the Council has to report the death of the late Chancellor, Sir Langham Dale. In testimony of the high esteem in which he was held, the following resolution was passed by the Council:—

"The Council of the University of the Cape of Good Hope has heard
STUDYMATERIAL
Studymaterial then .....
... and now .... 1612 files and growing...

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Electronic exhibitions as marketing tools and making information available
The Unisa International Piano Competitions

Unisa Archives

January 2012

© Unisa Archives 2012
Seventh International Piano Competition - 1994

UNISA TRANSNET
International Piano Competition
1994

FINAL ROUND
Unisa
2, 3 Feb
State Theatre
4, 5 Feb

Book at COMPUTICKET
Questions?

Annette le Roux
lrouxha@unisa.ac.za
Unisa Archives
SP PD 2-3
X2560