Linking library content on myUnisa departmental sites and module sites

Presenter: Mélanie Malan
Personal Librarian: CEMS
CONTENT

• Structure of MyUnisa
• Departmental Websites
• Student Sites
• Linking content and resources
• Help 2012
STRUCTURE OF MyUNISA
Unisa Limpopo hosts Agricultural business to business event
11 Sep 2012
The event was designed to provide a platform for students to learn about experiential learning opportunities in the agricultural sector and for staff to network with companies in that sector. Read more...
Submit a multiple-choice question (MCQ) assignment

1. Enter the correct module code site
   - Click on the module code site on the orange navigation bar or in the more dropdown list on the Assignments link in the left navigation.

2. Enter the course code
   - Click on the course code of the assignment you want to submit in the Course column.

3. Enter the corresponding number of the assignment, e.g., 2 in the Ass. No. column.

4. Submitting your answers online, ensure that you have a copy of the answers to your assignment ready beside you.

5. On the Submit link in the Action column next to the assignment number.

Step 1: Enter the total number of questions required for the assignment
- Enter the total number of questions for your assignment in the Number of Questions field. E.g., if there are 20 questions in your tutorial letter then you must ensure that you enter 20.
- Click on the Continue button.

Step 2: Fill out multiple-choice question answers
   - The number of questions requested in the previous step will now be displayed with a default of five answer options next to each one, even if your specific assignment has fewer options per question. Please note that each row represents a question in your assignment.
   - Click on the radio button [the small circle] that corresponds to your answer for that question.
   - Click on the Continue button to move to step 3.
   - If you want to restart the assignment, click on Clear Form to remove all your selections and start from new.
STRUCTURE OF MYUNISA

STUDENT (viewing rights)

PUB354

PUB321

MY WORKSPACE

STUDENT LIBRARY SITE

LECTURER (maintenance rights)

PUB354

PUB321

STAFF LIBRARY SITE

COURSE ADMIN

MY WORKSPACE

PubAdmin Library
TYPES OF MyUNISA SITES

• Departmental Sites
• Course / module site
• Research Proposal Sites
• College Sites
• Generic Sites – e.g Library site
TYPICAL STRUCTURE OF A SITE

Welcome Message

Dear Student,

Welcome to the PUB4860 module. In this module you will be introduced to the study of key selected functions and practices of the HR function in the public sector on a more advanced level. More particularly, the overall objective here is to examine the role and influence of PHRM and to say more about specific theories, views, perspectives, approaches, models, concepts and applications in the HR field.

The myUNISA system will be used, amongst others, for the following purposes:

- Discussion forums for electronic interactive discussions.
- Announcements for important messages.
- Additional resources such as relevant books, articles, acts, regulations, White Papers, collective agreements and management guides.
- Other information.

I will stay in contact with you on a frequent basis and it is expected of you to do the same.

Everything of the best with your studies. Please do not hesitate to come in contact with me through myUNISA.

Regards

Johan van der Westhuizen
Professor in Public Administration
University of South Africa
Department of Public Administration and Management
PO Box 352
UNISA
0003
Tel/Fax: +27 12 429 6246 / +27 12 429 3221
Cell: 083 654 9227
Email: vdwsej@unisa.ac.za

Calendar

September, 2012

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Recent Announcements

Announcements (viewing announcements from the last 10 days)

There are currently no announcements at this location.
GENERIC LIBRARY SITE ON MyUNISA
DEPARTMENTAL WEBSITES FOR ACADEMICS
PURPOSE

• Communication channel between a specific department and the personal librarian

• Marketing channel to make lecturers aware of library events, training opportunities and new products

• Delivery of subject specific content
Welcome to Business Management Library

Options

Quote of the month:

Excellence is an art won by training and habituation. We do not act rightly because we have virtue or excellence, but we rather have those because we have acted rightly. We are what we repeatedly do. Excellence, then, is not an act but a habit. (Aristotle)

Website of the month:

Springer Business and Management
Springer publishes books, textbooks and e-books and journals in a wide range of categories in Business and Management with the aim of publishing the latest developments in these areas. These include Business and Management for Professionals; Business Information Systems; Entrepreneurship; Finance and Banking; Innovation - Technology Management; Media management; Operations Research and Decision Theory; Production and Logistics; Statistics for Business

Visit Springer at:
http://www.springer.com/business-%26+management?SGWEID=0-40517-6-0-0
and choose the relevant sub discipline by clicking on Subdisciplines.

Please forward any titles (the full reference please) of publications you would like the Library to order for the collection to Margarettte van Zyl at vyvyh@unisa.ac.za
Please attach your staff number to the order request if you would like to be the first to take out the publication on arrival.

SpringerAlerts is the best way to keep you up-to-date with new developments in your field and recently published Springer books and journals. As an alerts subscriber, you will receive reliable news about upcoming books, journal tables of contents and special offers. This service is fast, free, and you can customize your SpringerAlerts to deliver exactly the information you need.
On the Springer Business Management page, click on Stay informed or access the alerts site directly by clicking on http://www.springer.com/alert?SGWID=0-163-0-0-0

Database of the month:

Who Owns Whom is an independent research organization producing high quality, original research on the South African business and economic environment. The research is focused on South African industry research, ownership and group structures, takeover and merger activity and investment into the rest of Africa. The online product includes Africa Inc. Directory of Directors, Hierarchies, SA Sector, Takeover Talk. To access the database click on http://www.whoownswhom.co.za/
or follow these steps to access from the subject databases web site:
Staff web → Library → Subject databases → Business & Management → Who Owns Whom

Research tool of the month:

The E-Journal Finder is used to search for journals that are available in full text and to link through to the full text resource. University clients can only access online titles to which the Library subscribes. Once you have found the desired journal title (please note: not the title of the article)

Welcome Message

Edit Message

Margarettte van Zyl
vyvyh@unisa.ac.za
Tel: 021 650 2261
AUGUST 2012

MENDELEY TRIAL

UNISA has activated a free trial of the Mendeley Institutional Edition.

Add/import your research/publications via Mendeley Desktop

http://www.mendeley.com

Benefits

Mendeley is an award-winning reference manager and social network that helps you organize your research, collaborate with others online and discover new research.

As your Personal Librarian, I will provide you with the following services:

- Training in the use of subject databases
- Support in setting up of alerting (or current awareness) services
- Compilation of literature searches to support teaching, research and course material development
- Assistance in structuring study material requirements
New Issue: Journal of Juridical Science

Options

Journal for Juridical Science

Vol 36, Issue 2 (2011)

Table of contents:

1. The case for economic hardship in South Africa: lessons to be learnt from international practice and economic theory
   Authors: Coetzee, J.;
   Published: 2011
   Pages: 1-24
   abstracts

2. Clinical legal education: planning a curriculum that can be assessed
   Authors: Du Plessis, M.A.;
   Published: 2011
   Pages: 25-57
   abstracts

3. Legal architecture and design for Gulf Cooperation Council economic integration
   Authors: Malikawi, B.H.;
   Published: 2011
   Pages: 58-66
   abstracts

4. Pecuniary interests and the rule against adjudicative bias: the automatic disqualification or objective reasonable approach?
   Authors: Osapula, C.; Juma, L.;
   Published: 2011
   Pages: 97-118
   abstracts

5. Access to housing in South Africa: an overview of dimensions and mechanisms
   Authors: Pienaar, J.M.;
   Published: 2011
   Pages: 119-140
   abstracts

Welcome Message

Welcome to the College of Law Library

Dr Solly Bopape  Mr Tsopo Constable

bopapst@unisa.ac.za  tsopoc@unisa.ac.za

012 429 8825  012 429 8827

As your Personal Librarians, we will provide you with the following services:

- training in the use of subject specific databases
- support in the setting up of alerting services (Current Awareness)
- compilation of literature searches to support teaching, research and the development of course material
Welcome to the Environmental Sciences Library

As your Personal Librarian, I will provide you with the following services:

- Training in the use of subject databases
- Support in setting up of alerting (or current awareness) services
- Compilation of literature searches to support teaching, research and course material development
- Assistance in structuring study material requirements
- Gathering of subject-specific input for collection development, and
- Promote the Library's services and information resources

Leslie Adriane e
adriane@unisa.ac.za
+27 11 471 2301

Recent Announcements
## ADDITIONAL RESOURCES

### Enviro Library Resources

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### Additional Resources

- New Environmental Science books in the Unisa Library
- New Horticulture books in the Unisa Library
- New Book Launches in the Unisa Library
- Open Learning
## RECOMMENDED BOOKLISTS

### Additional Resources

- **Recommended Booklists 2013**
- **ANS321Y 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 10, 2012 1:32 pm | 30.5 KB
- **CEC331Z 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 10, 2012 1:34 pm | 29 KB
- **CEG1501 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 10, 2012 1:33 pm | 29 KB
- **CEC2001 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 10, 2012 1:33 pm | 29 KB
- **COC1501 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 16, 2012 1:45 pm | 28.5 KB
- **CVM2601 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 16, 2012 1:45 pm | 29 KB
- **FOC1501 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 10, 2012 1:35 pm | 28.5 KB
- **HBB331Y 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 10, 2012 1:35 pm | 29 KB
- **HES4810 2013.doc** | Actions | Entire site | MS MM MAKWELA | Aug 30, 2012 12:34 pm | 28 KB
- **PS0391W 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 10, 2012 1:36 pm | 29 KB
- **PS0411Z 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 10, 2012 1:37 pm | 29 KB
- **PS0421Y 2013.doc** | Actions | Entire site | MS MM MAKWELA | Jul 10, 2012 1:37 pm | 29 KB
RSS FEEDS and Permanent urls for subject journals

Advances in Developing Human Resources
RSS FEED: http://adh.sagepub.com/rss/current.xml
URL: http://0-int-adh.sagepub.com.oasis.unisa.ac.za/

Asia Pacific Journal of Human Resources
RSS FEED: http://apj.sagepub.com/rss/current.xml
URL: http://0-int-apj.sagepub.com.oasis.unisa.ac.za/abstracts

Australian Bulletin of Labour
RSS FEED: Not available

Australian Journal of Career Development
Societal Development Through Human Resource Development: Contexts and Key Change Agents

13 July 2012, 11:24:54 | Kim, N.

The Problem.

Recently, human resource development (HRD) scholars and practitioners have reported the usefulness and effectiveness of an HRD framework to address emerging problems and issues to bring about meaningful and lasting change for the public good at multiple levels. However, basic expectations inherent in traditional HRD theory and practice that pursue organizational interests often do not fit numerous projects and programs designed for community development, nation building, or international development.

The Solution.

To understand the use of HRD for the purpose of societal development (SD), this article presents typical contextual characteristics of HRD in a community, a nation, and the world, along with the key change agents, such as governments, nongovernmental organizations (NGOs), and international agencies.

The Stakeholders.

This article is addressed to the many HRD practitioners who work for SD without broader scope of theoretical background by providing principles, concepts, and methods that are currently used or have potential for advancing the practice.
Qualifications mismatch and skills mismatch

John Sutherland

Click here to view the full article in your default Web browser or to download the article and any enclosures.

Posted On: Fri 2013/09/07 0:00 AM

Abstract

Purpose – The purpose of this paper is to estimate the extent of “over-qualification” (i.e., holding a qualification which is above that required to gain entry to the job being done) and “skills under-utilisation” (i.e. being in a job which does not make use of the knowledge and skills possessed) in the United Kingdom and to examine whether these conditions are correlated with age.

Design/methodology/approach – The paper makes use of the 2006 Skills Survey. Cross-tabulations of both conditions with age are produced and binomial probit estimates of both conditions are reported. Findings – It is estimated that 38 per cent are over-qualified; 15 per cent are in jobs which do not make use of the knowledge and skills they possess; and age is correlated with the probability of being over qualified but not with the condition of under-utilising the knowledge and skills possessed. Social Implications – Skills policy in the United Kingdom focuses almost exclusively upon increasing the supply of more highly qualified individuals. Given the extent of over-qualification and skills under-utilisation demonstrated in the paper, more effort should be made by policy makers to design and implement policies which increase the demand for highly skilled labour.

Originality/value – The paper answers three questions: How prevalent are qualification mismatches? How prevalent are skills mismatches? To what extent are the two conditions of being over-qualified and being in a job which does not offer scope to make use of the knowledge and skills possessed correlated with age?
RSS FEEDS FOR NEW BOOKS

- New horticulture books in the Unisa Library
- New Nature
- Conservation books in the Unisa Library
- New Environmental
- Science books in the Unisa Library
- Open Learning
RSS FEEDS FOR NEW BOOKS

New horticulture books in the Unisa Library

Options

New Horticulture materials at University of South Africa Library
These are the latest titles added to the collection.
- Sep 14, 2012

Keith Kirsten's garden plants & flowers / Keith Kirsten.
Kirsten, Keith, 1950-
(Full Story)

Cities full of symbols : a theory of urban space and culture / edited by Peter J.M. Nais.
Nais, Peter J.M.
(Full Story)

Better homes and gardens herb gardening.
Better homes and gardens water gardening.

Pienaar, Kristo.
(Full Story)

The Timber Press encyclopedia of flowering shrubs / Jim Gardiner.
Gardiner, James M. (James Milton), 1946-
(Full Story)

Handbook of horticulture / U.S. Bose.
Bose, U.S.
(Full Story)

(Full Story)

Precision horticulture : towards value addition and marketing / S.K. Acharya ... [et al.].
(Full Story)

Focal points and features in today's gardens / Suzette Stephenson & Louise van Rooyen ; [photography: Ivan Naudé, Lindie Metz].
Stephenson, Suzette.
(Full Story)

Decoding gardening advice : the science behind the 100 most common recommendations / Jeff Gillman & Meleah Maynard.
Gillman, Jeff. 1959-
(Full Story)

Terrarium craft : create 50 magical, miniature worlds / by Amy Bryant Alelio & Kate Bryant ; photography by Kate Baldwin.
Alelio, Amy.
• Lecturer is the content owner
• Personal librarian forms a partnership with lecturer
• Library content placed on site with the approval of lecturer
Welcome to HPPUB81 Research Proposal in Public Administration

It is a great pleasure to welcome you to the Badmin Honours in Public Administration and, more specifically, to the module Research Proposal: Public Administration (HPPUB81). This is most likely your first exposure to the practice of academic research, and in this module you will have the opportunity to implement what you have learnt in the Research Methodology module (HMEM83).

The purpose of this module is to equip you with the competencies required to plan a research project and write an acceptable research proposal. You will have to choose your own topic for your research proposal, your topic must fall within one of the following modules offered to Honours students in the Department of Public Administration and Management:

- PUB4860 (Public Human Resource Management)
- PUB4861 (Public Financial Management)
- PUB4862 (Governmental Planning and Policy Analysis in the Public Sector)
- PUB4863 (Study of Organisations and the Public Sector)
- PUB4864 (Labour Relations and the Public Sector)
- PUB4865 (Management and the Public Sector)
- PUB4866 (Politics in the Public Sector)

For example, if you elected to do PUB4860 on Public Human Resource Management, then you can choose your topic within the field of human resource management. If you elected to do PUB4861 on Public Financial Management, then you can choose your topic within the field of public financial management.
ENCYCLOPEDIA
### Additional Resources

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**Note:** The image screen captures a webpage from a university library system, specifically myUNISA, showing a list of additional resources for a course titled HPUB81-12-32 with a focus on public sector management and related topics.
HPPUB – ADDITIONAL RESOURCES

Additional Resources

Public Financial Management

- Literature list on Public Financial Management on EbscoHost
- Electronic Books
- Recommended books
- Websites
- Public Financial Management Act


Powered by Sakai

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The Evolution and Continuing Challenges of E-Governance.


E-governance comprises the use of information and communication technologies (ICTs) to support public services, government administration, democratic processes, and relationships among citizens, ...

Subjects: INTERNET in public administration; REFORMS; PUBLIC administration; POLITICAL planning; PUBLIC finance; WASTE in government; spending; PUBLIC administration -- Citizen participation; GOVERNMENT spending policy; MUNICIPAL services; PUBLIC spending; GOVERNMENT policy; NEW public management; UNITED States; Public Finance Activities; COST control; PREVENTION

Looking a Gift Horse in the Mouth: Challenges in Managing Philanthropic Support for Public Services.


Collaborations between nonprofit and public sector organizations have become an increasingly important phenomenon in state and local public service delivery since the publication of the Winter Co...

Subjects: STATE-local relations; MUNICIPAL services; PUBLIC-private sector cooperation; GOVERNMENT agencies --
HPPUB – ADDITIONAL RESOURCES

E-Books


The new budgeting approach in South Africa: a critical assessment
MANAGING LIBRARY CONTENT ON MyUNISA

• Use permanent links for written content

• Use permanent links for journals, articles and e-resources

• Make permanent links available to lecturers
MANAGING LIBRARY CONTENT ON MyUNISA – Library Catalogue

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Phys. p. 1-27

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<td>instruction</td>
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<td>instruction</td>
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<td>instruction</td>
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<td>AccessScience</td>
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Use a Competency Library to Build A Talent Management System

By: Pick, Stephen; Uhles, Neville. Public Manager, Fall 2012, Vol. 41 Issue 4

The article focuses on the aspects of competency libraries and their implementation in an organization’s talent management system. According to Kim Rulay and Eugene Lippincott, the article aims to provide insights into the benefits of using competency libraries in talent management.

Subjects: CORE competencies, TALENT management, PERSONNEL management, management system, organizational behavior, CORPENETAL culture, ORGANIZATION and SYSTEMS services, Professional and Management Development, Human Resources Consulting Services.
Make talent your business.

Authors: Axelrod, Wendy  
Coye, Joanne

Source: Leader to Leader; Fall2011, Vol. 2011 Issue 62, p11-16, 6p

Document Type: Article

Subject Terms: "EXECUTIVES  
"EMPLOYEES - Training of  
"BUSINESS skills  
"MARKET share  
"PROFITABILITY  
"EXPERIENTIAL learning  
"PERSONNEL management  
"CAREER development  
"EMPLOYEE empowerment  
"PSYCHOLOGICAL aspects

NAICS/Industry 614300 Professional and Management Development Training
Codes: 923100 Administration of Human Resource Programs (except Education, Public Health, and Veterans' Affairs Programs)
541612 Human Resources Consulting Services

Abstract: The article focuses on how to address the know-do gaps among managers and develop talent for the business. It states that the know-do gap appears to be expanding, although talent development has been proven to foster high-performance organization that outperforms competitors in revenue, market share, and profitability. It says that less than 12% are held accountable for developing talent or employees and confirms that employee development occur by learning across work experience, with managers relying largely on training and their human resource department. The authors discuss five practices revealed by their research on addressing the gap, which include conducting development daily, considering the psychological aspect of development, and teaching skills on organization politics.

Author Affiliations:  
1Managing partner, Talent Savvy Manager
Intelligent remuneration in the knowledge economy for growth of intellectual capital

University, Lund, Sweden)

Citation: Leif Edvinsson, Joachim Camp. (2005) "Intelligent remuneration in the knowledge economy for growth of intellectual capital". Journal of Human Resource Costing & Accounting, Vol. 9 Iss: 2, pp. 112 - 122

Keywords: Compensation, Intangible assets, Intellectual capital, Knowledge management, Remuneration

DOI: 10.1108/14013380510645388 (Permanent URL)

Publisher: Emerald Group Publishing Limited

Purpose – The aim of this article is to highlight some characteristics of balancing dimensions for an intelligent remuneration system in the knowledge economy: in other words, what to look for when remunerating sustainable growth of capabilities for future earnings potential (i.e. intellectual capital). The article also aims to present a supplement to the thinking regarding compensation systems.

Design/methodology/approach – The article is based on and refined from a MBA thesis by J. Camp and presents a perspective on intelligent remunerations based on intellectual capital, motivational psychology and knowledge management theory.

Findings – This paper presents some aspects of an intelligent remuneration system for growth of intellectual capital by unleashing a larger potential of the
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CONCLUSION
Thank you!