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Library Associations and Related Organisations Archives

Papers of the *Gauteng and Environs* *Library Consortium (GAELIC)*

Inventory

Compiled by
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Updated
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2012

GAELIC

Background

GAELIC (Gauteng and Environs Library Consortium) was a regional academic library consortium founded in April 1996 as a programme of FOTIM (Foundation of Tertiary Institutions of the Northern Metropolis). It was initially established to collaborate in the purchase of a common library system, but its focus evolved to ensuring the effective use of the library system, skills development and capacity building of member library staff and seeking opportunities for resource sharing and cooperative purchasing. Its benefits included providing networking opportunities among member library staff, collaborative projects, access to collective resources and cost-effective practices through, for example, a wide variety of workshops, training sessions, marketing events and information sessions for its entire member library staff.

Early achievements in GAELIC include the utilisation of technology and the linking of member libraries by networks, as well as the sharing of existing resources and exploring ways of cooperation and collaboration particularly in the IT-enhanced field. Funding by the Andrew W. Mellon Foundation for a shared state-of-the-art library system secured a sound start to this and by 2003 the INNOPAC system from Innovative Interfaces Inc (III) had been implemented at all sixteen library sites within the consortium. By 2008 all member libraries were using the latest version of the system, called Millennium.

As a member of [SANLiC](#) (the South African National Library and information Consortium), negotiations on behalf of the member libraries resulted in substantial cost saving in access to various electronic databases and in joint purchasing of electronic journal titles.

Due to consolidation of projects and duplication, FOTIM and GAELIC closed down in July 2011.

The Collection (5.1 lin m)

The GAELIC papers consist mainly of agendas, minutes and annexures of the various workgroups that functioned to ensure coordination and best practices amongst the GAELIC member libraries.

There are also working papers and contracts between Innovative Interfaces INC (III) and GAELIC as well as memoranda of agreement and service level agreements between GAELIC members.

The collection, organised and boxed by GAELIC staff, was donated to the Archives in 2011. The order was retained but the papers were filed in archival folders and reboxed.

Other material

In 2009 Mr Phillip de Villiers of the University of Pretoria donated two arch lever files with papers about his involvement with the GAELIC Resource Sharing Workgroup and cataloguing, including GCATS. This was added to the official collection, as it enriches the collection regarding GCATS, but it is retained as a separate number (35),

Copies of three journal articles written about GAELIC have also been included.

Cite as	GAELIC Papers in the Library Associations and related organisations Archive. Unisa Archives.
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Inventory: Gauteng and Environs Library Consortium (GAELIC) (5.1 linear metres)

1	GAELIC constitution, including revisions	2001-2006
2	Project summaries Phase 1 Phase 2 Phase 3	
3	Andrew W Mellon Foundation Proposal on information technologies in libraries discussions meetings, reports planning documents proposal, contracts memorandum of agreement finances includes University of Namibia III grant finances Implementation Management Committee minutes, working papers Mellon contract with FRELICO correspondence, contracts closing report by FRELICO minutes of meetings between FRELICO & GAELIC CALICO	1995-2009 1996-2009 2004-2009 1998 1998-2007 2007
4	Other Consortia COSALC LISSCO SANRIC FRELICO & GAELIC SEALS Morteson UP & CSIR agreement	1999-2004
5	Innovative Interfaces Inc correspondence, agreements draft contracts, fee schedules RfPs vendor negotiations systems administrator guidelines survey of III as a company Innopac workgroup agendas, minutes & annexures	1996-2005 1996 1996 2002 2002 1999-2005
6	Steering Committee (was renamed Executive Committee in 2009) agendas, minutes & annexures includes 1 st GAELIC AGM: agenda, minutes, annexures includes 2 nd GAELIC AGM: agenda, minutes, annexures includes <i>Report on the GAELIC Steering Committee Forum</i> meeting 28/02/2002	1996-2010 1996-2002 May 2000 May 2001

7	Governing Board	2002-2010
	agendas, minutes & annexures	
	strategic planning, meetings & reports	2007
	agendas & minutes of GB AGM	2007-2010
	includes annual report 2008	
	also includes GAELIC constitution as amended in 2010	
	minutes of GAELIC governors & operational managers	2008
8	Management Committee	1996-1998
8.1	Core Working Group (CWC)	1996-1997
	agendas, minutes & annexures	
8.2	Management Committee	
	agendas, minutes & annexures	1998
9	Strategic Management Team	1998-2004
9.1	agendas, minutes & annexures	
	initial meeting, report, organisation	1998
	includes SMT profile	
	2000 includes CD with electronic documents of 2000	
	<i>Regional Review of Institutional Plans (2000-2002)</i>	
	agenda on informal meeting, includes	2003
	report on a special meeting of SMT	25 Nov 2002
9.2	Strategic review of GAELIC	7-8 Nov 2002
	report, working documents	
	strategic plan	
	workshops, including strategic & business planning;	
	transformational leadership	2004
	strategic & business plans	2003-2008
	Constitution of GAELIC	2002
10	Focus area teams	
	expertise profiles	
11	Business management focus area team (BMT)	1999-
	agendas, minutes & annexures	
12	Finance workgroup (GAELFIN) (sub-group of BMT)	1998-2002
12.1	Finance Committee	1998
	agendas, minutes, annexures	
12.2	Finance workgroup	1999-2002
	agendas, minutes, annexures	
12.2.1	documentation on workshop: <i>Financial Training</i>	
12.3	financial statements, admin	1998-1999; 2002
13	Marketing workgroup (GAELMARK)	1999-2010
	(workgroup of Business management focus area team BMT)	
13.1	agendas, minutes & annexures; reports	
13.2	GAELIC & Friends marketing fair	2004
13.3	Communication plan	1997
	Communication & marketing plan	2000
	marketing strategies	2003
	presentations	
13.4	membership – marketing	2003-2005; 2008
	marketing material, including pamphlets and articles about GAELIC	1998-2005
13.5	GAELIC newsletters	2005-2010
13.6	Website workgroup	2000
	(workgroup of Business management focus area team BMT)	
	working papers	

14.	Information Resources Management Team agendas, minutes & annexures includes minutes of 1 st & 2 nd AGM, 2000 & 2001	1996-2004
15.	Service agreements between GAELIC and member institutions signed originals	1998-2001
16.	Task teams/ Group leader reports combined reports	1999; 2003-2004
17.	Management information workgroup (GAELMI) agenda, minutes (signed), annexures	2002
18.	User education workgroup agendas, minutes, annexures	1998; 2003-2004
19.	Network/Technical infrastructure taskgroup	2000-2004
19.1	agendas, minutes & annexures; reports	
19.2	Question point survey & report	2003
20.	GAELIC cataloguing taskgroup (GCATS)	1996-2004; 2006
20.1	agendas, minutes & annexures; annual report, 2003	
20.2	profile & tasks of group	
21.	Resources sharing taskgroup (includes union cataloguing) agendas, minutes & annexures; reports	1996-1998
22.	Joint acquisitions (sub-taskgroup of Resources sharing taskgroup) reports, working papers correspondence	1996-1998
23.	Collection development workgroup/sub-taskgroup of Resources sharing taskgroup and/or Information Resources Focus Area Team agendas, minutes & annexures; reports includes group profile 2002, annual report 2003	1999-2004
24.	Document supply workgroup/sub/task-group of Resources sharing taskgroup and/or Information Resources Focus Area Team agendas, minutes & annexures; reports correspondence, mission goal & objectives document supply – preliminary policy for interlending	1996-1999; 2003-2004 1998
25.	Current serials workgroup/sub-taskgroup of Resources sharing taskgroup and/or Information Resources Focus Area Team agendas, minutes & annexures	1997-1999
26.	Database Subscriptions & member declaration of commitments Correspondence & contracts	2000-2001
27.	Human resources focus area team (was previously Resources Sharing workgroup: Human Resources sub-taskgroup)	1996-2004
27.1	sub-taskgroup Human resources agendas, minutes & annexures; includes business plan, 1998	1997-1998
27.2	Human Resources focus area team agendas, minutes & annexures; includes workshops documentation: <i>Building managers in Libraries; Industrial Relations; Transformational Leadership;</i>	1999-2004
27.3	provision of Human resource development services for DoE – tender	2000

28.	Objectives Workgroups	2008-2010
28.1	Objective 1 agendas, minutes & annexures; reports, workshops	2008-2009
28.2	Objective 2 agendas, minutes & annexures; reports, workshops includes training needs survey 2009 report	2008-2010
28.3	Objective 3 reports, objectives	2009
28.4	report to FOTIM by Objectives Workgroup	2011
29.	Workshops & conferences	2004-2008
29.1	Questionpoint Jan – Nov 2004 (includes CD with Video digital conference)	
29.2	Industrial relations workshop	March 2004
29.3	Innovative merger workshop	May 2004
29.4	Shelvers' workshop	July 2004
29.5	ICT data cleanup	Aug 2004
29.6	Service provider workshop	April 2005
29.7	GAELIC symposium	May 2005
29.8	Workshop with Paula Kaufmann	July 2005
29.9	Shelvers' workshop	Nov 5 2005
29.10	Mentorship Conference	Oct 2005
29.11	Gaelic survey workshop	15 March 2006
29.12	Project counter workshop	28 July 2006
29.13	Collection management workshop (Arnold Hirshon)	4 Aug 2006
29.14	Support services workshop	15 Aug 2006
29.15	Millennium (www) options	15 Aug 2006
29.16	Digital library standards & metadata seminar	20 Jun 2007
29.17	Innopac System workgroup	05 July 2007
29.18	Support services workshop	18 July 2007
29.19	Support service workshop	10 Sep 2007
29.20	Innovative Directors symposium	14 Nov 2007
29.21	GAELIC celebration	03 Dec 2007
29.22	Electronic resource management	23 Apr 2008
30.	Institutional members' survey reports slideshow – printout key findings error meeting notes corrections	2005-2007
31.	SARIS Project (South African Research Information Service) correspondence SARIS Team meetings presentations/ slideshows SARIS proposals articles on SARIS visit reports consultative workshops – LIS sector	2003-2005
32.	SAQA & Standards Generating Body (SGB) Professional skills development training SGB training & unit standard planning report on ETDP SETA conference 2003 Constituency service plan for libraries 2005	2001-2005

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| 33. | Quality Assurance
background documents
FOTIM quality assurance conference 20-22 June 2006
programme, call for papers
list of delegates
evaluation & report | 2004-2006 |
| 34. Material in electronic format | | |
| 34.1 | <i>Improving University Teaching and Learning</i> (IUT&L) 26 th international conference 2001
sound & videoclips re conference, accommodation & tourism in South Africa | |
| 34.2 | <i>Investigation into interlending and document supply performance
in member libraries</i> | 2005 |
| 34.3 | A project funded by the South African Library and Information Trust
documents on CD | |
| 34.4 | Gaelic Symposium 2005 – proceedings <i>The e-Services Environment:
changing to a higher gear</i>
documents on CD | 2005 |
| 34.5 | ILL industrial theatre play
videoclip on CD | 2005 |
| 34.6 | ILL industrial theatre play
videoclip on CD | 2005 |
| 34.7 | FOTIM/CHELSEA QA conference June 2006
powerpoint presentations & videoclips on CD | 2006 |
| 34.8 | Electronic Content Management and Delivery Systems (Yvette Dumas)
powerpoint presentation on CD | 2008 |
- 18 3.5" micro floppy disks containing documents created as back-up

Other material

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| 35. | Donation by Phillip de Villiers
Cataloguing taskgroup; GCATS
agendas, minutes, annexures
reports, rfp
innopac user manual ©1994 | 1997-1999 |
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Journal articles about GAELIC

Edwards, Heather M. 1999. South Africa's GAELIC: The Gauteng and Environs Library Consortium. *Information Technology and Libraries* 18(3):123

Rowley, J & Slack, F. 1999. New approaches in library networking: reflections on experiences in South Africa. *Journal of Librarianship and Information Science* 31(33).
The online version of this article can be found at: DOI: 10.1177/096100069903100104

Thomas, G & Fourie, I. 1999. *Academic Library Consortia in South Africa: where we come from and where we are heading.*
http://eprints.ru.ac.za/428/1/Thomas_Academic_Library.pdf