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Papers of the Gauteng and Environs Library Consortium (GAELIC)

Inventory

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GAELIC

Background

GAELIC (Gauteng and Environs Library Consortium) was a regional academic library consortium founded in April 1996 as a programme of FOTIM (Foundation of Tertiary Institutions of the Northern Metropolis). It was initially established to collaborate in the purchase of a common library system, but its focus evolved to ensuring the effective use of the library system, skills development and capacity building of member library staff and seeking opportunities for resource sharing and cooperative purchasing. Its benefits included providing networking opportunities among member library staff, collaborative projects, access to collective resources and cost-effective practices through, for example, a wide variety of workshops, training sessions, marketing events and information sessions for its entire member library staff.

Early achievements in GAELIC include the utilisation of technology and the linking of member libraries by networks, as well as the sharing of existing resources and exploring ways of cooperation and collaboration particularly in the IT-enhanced field. Funding by the Andrew W. Mellon Foundation for a shared state-of-the-art library system secured a sound start to this and by 2003 the INNOPAC system from Innovative Interfaces Inc (III) had been implemented at all sixteen library sites within the consortium. By 2008 all member libraries were using the latest version of the system, called Millennium.

As a member of SANLiC (the South African National Library and information Consortium), negotiations on behalf of the member libraries resulted in substantial cost saving in access to various electronic databases and in joint purchasing of electronic journal titles.

Due to consolidation of projects and duplication, FOTIM and GAELIC closed down in July 2011.

The Collection (5.1 lin m)

The GAELIC papers consist mainly of agendas, minutes and annexures of the various workgroups that functioned to ensure coordination and best practices amongst the GAELIC member libraries.

There are also working papers and contracts between Innovative Interfaces INC (III) and GAELIC as well as memoranda of agreement and service level agreements between GAELIC members.

The collection, organised and boxed by GAELIC staff, was donated to the Archives in 2011. The order was retained but the papers were filed in archival folders and reboxed.

Other material

In 2009 Mr Phillip de Villiers of the University of Pretoria donated two arch lever files with papers about his involvement with the GAELIC Resource Sharing Workgroup and cataloguing, including GCATS. This was added to the official collection, as it enriches the collection regarding GCATS, but it is retained as a separate number (35).

Copies of three journal articles written about GAELIC have also been included.

Cite as

GAELIC Papers in the Library Associations and related organisations Archive. Unisa Archives.
1. GAELIC constitution, including revisions  
   2001-2006

2. Project summaries
   - Phase 1
   - Phase 2
   - Phase 3

3. Andrew W Mellon Foundation  
   Proposal on information technologies in libraries
   - discussions
   - meetings, reports
   - planning documents
   - proposal, contracts
   - memorandum of agreement
   - finances  
     - includes University of Namibia III grant finances  
     2004-2009
   - Implementation Management Committee
     - minutes, working papers
   - Mellon contract with FRELICO  
     - correspondence, contracts
     - closing report by FRELICO 2007
     - minutes of meetings between FRELICO & GAELIC

4. Other Consortia  
   - COSALC
   - LISSCO
   - SANRIC
   - FRELICO & GAELIC
   - SEALS
   - Morteson
   - UP & CSIR agreement

5. Innovative Interfaces Inc
   - correspondence, agreements
   - draft contracts, fee schedules
   - RfPs 1996
   - vendor negotiations 1996
   - systems administrator guidelines 2002
   - survey of III as a company 2002
   - Innopac workgroup
     - agendas, minutes & annexures 1999-2005

6. Steering Committee  
   (was renamed Executive Committee in 2009)
   - agendas, minutes & annexures 1996-2002
   - includes 1st GAELIC AGM: agenda, minutes, annexures May 2000
   - includes 2nd GAELIC AGM: agenda, minutes, annexures May 2001
   - includes Report on the GAELIC Steering Committee Forum meeting 28/02/2002
7 Governing Board 2002-2010

- agendas, minutes & annexures
- strategic planning, meetings & reports 2007
- agendas & minutes of GB AGM 2007-2010
- includes annual report 2008
- also includes GAELIC constitution as amended in 2010
- minutes of GAELIC governors & operational managers 2008

8 Management Committee 1996-1998

8.1 Core Working Group (CWC) 1996-1997

- agendas, minutes & annexures

8.2 Management Committee 1998

- agendas, minutes & annexures

9 Strategic Management Team 1998-2004

9.1 agendas, minutes & annexures

- initial meeting, report, organisation 1998
- includes SMT profile 2000 includes CD with electronic documents of 2000
- agenda on informal meeting, includes 2003
- report on a special meeting of SMT 25 Nov 2002

9.2 Strategic review of GAELIC 7-8 Nov 2002

- report, working documents
- strategic plan
- workshops, including strategic & business planning;
- transformational leadership 2004
- strategic & business plans 2003-2008
- Constitution of GAELIC 2002

10 Focus area teams

expertise profiles

11 Business management focus area team (BMT) 1999-

- agendas, minutes & annexures

12 Finance workgroup (GAELFIN) (sub-group of BMT) 1998-2002

12.1 Finance Committee 1998

- agendas, minutes, annexures

12.2 Finance workgroup 1999-2002

- agendas, minutes, annexures

12.2.1 documentation on workshop: Financial Training

12.3 financial statements, admin 1998-1999; 2002

13 Marketing workgroup (GAELMARK) 1999-2010

(workgroup of Business management focus area team BMT)

13.1 agendas, minutes & annexures; reports

13.2 GAELIC & Friends marketing fair 2004

13.3 Communication plan 1997

- Communication & marketing plan 2000
- marketing strategies 2003
- presentations


- marketing material, including pamphlets and articles about GAELIC 1998-2005

13.5 GAELIC newsletters 2005-2010

13.6 Website workgroup 2000

(workgroup of Business management focus area team BMT)

- working papers
14. Information Resources Management Team
   agendas, minutes & annexures
   includes minutes of 1st & 2nd AGM, 2000 & 2001

15. Service agreements between GAELIC and member institutions
   signed originals

16. Task teams/ Group leader reports
   combined reports

17. Management information workgroup (GAELMI)
   agenda, minutes (signed), annexures

18. User education workgroup
   agendas, minutes, annexures

19. Network/Technical infrastructure taskgroup
   agendas, minutes & annexures; reports
   Question point survey & report

20. GAELIC cataloguing taskgroup (GCATS)
   agendas, minutes & annexures; annual report, 2003
   profile & tasks of group

21. Resources sharing taskgroup (includes union cataloguing)
   agendas, minutes & annexures; reports

22. Joint acquisitions
   (sub-taskgroup of Resources sharing taskgroup)
   reports, working papers
   correspondence

23. Collection development workgroup/sub-taskgroup
   agendas, minutes & annexures; reports
   includes group profile 2002, annual report 2003

24. Document supply workgroup/sub/task-group
   agendas, minutes & annexures; reports
   correspondence, mission goal & objectives
   document supply – preliminary policy for interlending

25. Current serials workgroup/sub-taskgroup
   agendas, minutes & annexures

26. Database Subscriptions & member declaration of commitments
   Correspondence & contracts

27. Human resources focus area team
   (was previously Resources Sharing workgroup: Human Resources sub-taskgroup)
   sub-taskgroup Human resources
   agendas, minutes & annexures; includes business plan, 1998
   Human Resources focus area team
   agendas, minutes & annexures; includes workshops
   documentation: Building managers in Libraries; Industrial Relations; Transformational Leadership;
   provision of Human resource development services for DoE – tender
28. Objectives Workgroups
   28.1 Objective 1
       agendas, minutes & annexures; reports, workshops
   28.2 Objective 2
       agendas, minutes & annexures; reports, workshops
       includes training needs survey 2009 report
   28.3 Objective 3
       reports, objectives
   28.4 report to FOTIM by Objectives Workgroup

29. Workshops & conferences
   29.1 Questionpoint Jan – Nov 2004 (includes CD with Video digital conference)
   29.2 Industrial relations workshop March 2004
   29.3 Innovative merger workshop May 2004
   29.4 Shelvers’ workshop July 2004
   29.5 ICT data cleanup Aug 2004
   29.6 Service provider workshop April 2005
   29.7 GAELIC symposium May 2005
   29.8 Workshop with Paula Kaufmann July 2005
   29.9 Shelvers’ workshop Nov 5 2005
   29.10 Mentorship Conference Oct 2005
   29.11 Gaelic survey workshop 15 March 2006
   29.12 Project counter workshop 28 July 2006
   29.13 Collection management workshop (Arnold Hirshon) 4 Aug 2006
   29.14 Support services workshop 15 Aug 2006
   29.15 Millennium (www) options 15 Aug 2006
   29.16 Digital library standards & metadata seminar 20 Jun 2007
   29.17 Innopac System workshop 05 July 2007
   29.18 Support services workshop 18 July 2007
   29.19 Support service workshop 10 Sep 2007
   29.20 Innovative Directors symposium 14 Nov 2007
   29.21 GAELIC celebration 03 Dec 2007
   29.22 Electronic resource management 23 Apr 2008

30. Institutional members’ survey
    reports
    slideshow – printout
    key findings
    error meeting notes
    corrections

31. SARIS Project (South African Research Information Service)
    correspondence
    SARIS Team meetings
    presentations/ slideshows
    SARIS proposals
    articles on SARIS
    visit reports
    consultative workshops – LIS sector

32. SAQA & Standards Generating Body (SGB)
    Professional skills development training
    SGB training & unit standard planning report on ETDP SETA conference 2003
    Constituency service plan for libraries 2005
33. Quality Assurance
   background documents
   FOTIM quality assurance conference 20-22 June 2006
   programme, call for papers
   list of delegates
   evaluation & report

34. Material in electronic format
34.1 Improving University Teaching and Learning (IUT&L) 26th international conference 2001
    sound & videoclips re conference, accommodation & tourism in South Africa
34.2 Investigation into interlending and document supply performance
    in member libraries 2005
34.3 A project funded by the South African Library and Information Trust
    documents on CD 2005
34.4 Gaelic Symposium 2005 – proceedings The e-Services Environment:
    changing to a higher gear 2005
    documents on CD
34.5 ILL industrial theatre play
    videoclip on CD 2005
34.6 ILL industrial theatre play
    videoclip on CD 2005
34.7 FOTIM/CHELSA QA conference June 2006
    powerpoint presentations & videoclips on CD 2006
34.8 Electronic Content Management and Delivery Systems (Yvette Dumas)
    2008
    powerpoint presentation on CD

18 3.5" micro floppy disks containing documents created as back-up

Other material

Donation by Phillip de Villiers

35. Cataloguing taskgroup; GCATS 1997-1999
   agendas, minutes, annexures
   reports, rfp
   innopac user manual ©1994

Journal articles about GAELIC

Consortium. Information Technology and Libraries 18(3):123

Rowley, J & Slack, F. 1999. New approaches in library networking: reflections on experiences in
South Africa. Journal of Librarianship and Information Science 31(33).
The online version of this article can be found at: DOI: 10.1177/096100069903100104

Thomas, G & Fourie, I. 1999. Academic Library Consortia in South Africa: where we come from
and where we are heading.
http://eprints.ru.ac.za/428/1/Thomas_Academic_Library.pdf