



Unisa Library Technology Event 21-23 September 2011

As easy as “one, two, three” – using
wiki technology to create “cyber
shelves”

Presentation by: Lorraine Grobler, eLibrary_@_SBLUnisa

Why a wiki?

- Most students, although technologically “savvy”, find libraries difficult to “figure out” when confronted with a variety of information resources on the library homepage
- Study habits range from the dedicated and serious to the last minute rush individual
- Wikis are being used as one of the ways to develop subject focused “e-spaces” or “cyber shelves”

Benefits

- Quick and easy to set up with no third party intervention required
- Minimum end user training required – it is more intuitive
- Eliminates the guesswork in trying to figure out which appropriate information resource to use when confronted with a bewildering array of choice
- Other relevant and appropriate information content other than the library's resources may be linked, for example, YouTube

Benefits continued

- Not affected by changes in layout to library web pages – links in the wiki take the user directly to the resource, via the WAM
- Wiki may be linked on learning platforms such as *myUnisa* and the *SBL eds*
- Wiki may be linked to library web pages as subject gateways (with the appropriate Unisa branding)
- The SBL lecturer for project management is using the project management wiki as part of his lecture during residential study schools thus promoting the library's online resources

And still more benefits ...

- The content in the wiki is applicable to modules across the College offering that particular subject
- The software promotes collaboration and the sharing of expertise irrespective of geographic location
- It will assist staff in the regional branches as well as after hours staff in directing users to focused information in a particular subject
- It is a good starting point for new professional library staff to develop subject gateways and gain confidence while using the collaborative functionality with more experienced professionals

And best of all . . .

- It will stop us from wanting to pull out our hair when students phone two minutes before closing time with a deadline ... we can email them the link
- It caters for both the serious student as it provides many avenues to explore the subject in depth and also for the “fast food” last-minute student who demands instant results.
- Let us now take a look at how the wiki works in practice

Typical case study of an MBL or MBA student

- Student has to do research or a group assignment on some aspect of **project management** and has left this to the last minute, i.e. five minutes before closing time on a Friday or a Saturday
- Easiest option:
 - phone any available sympathetic librarian at one of the Unisa Library Branches
 - visit the eLibrary or research space or information desk or the regional branches and demand the impossible in the shortest space of time
- How may we help to provide the student with what seems to be impossible at this late stage of the day?

Direct the student to a the library homepage with a lot of choices and explaining

The screenshot shows a Windows Internet Explorer browser window displaying the Unisa Library homepage. The browser's address bar shows the URL <http://www.unisa.ac.za/Default.asp?Cmd=ViewContent&ContentID=17>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The browser's toolbar includes Favorites, Suggested Sites, Free Hotmail, Continue, Web Slice Gallery, and Live Search. The browser's status bar shows Unisa Online - Library.

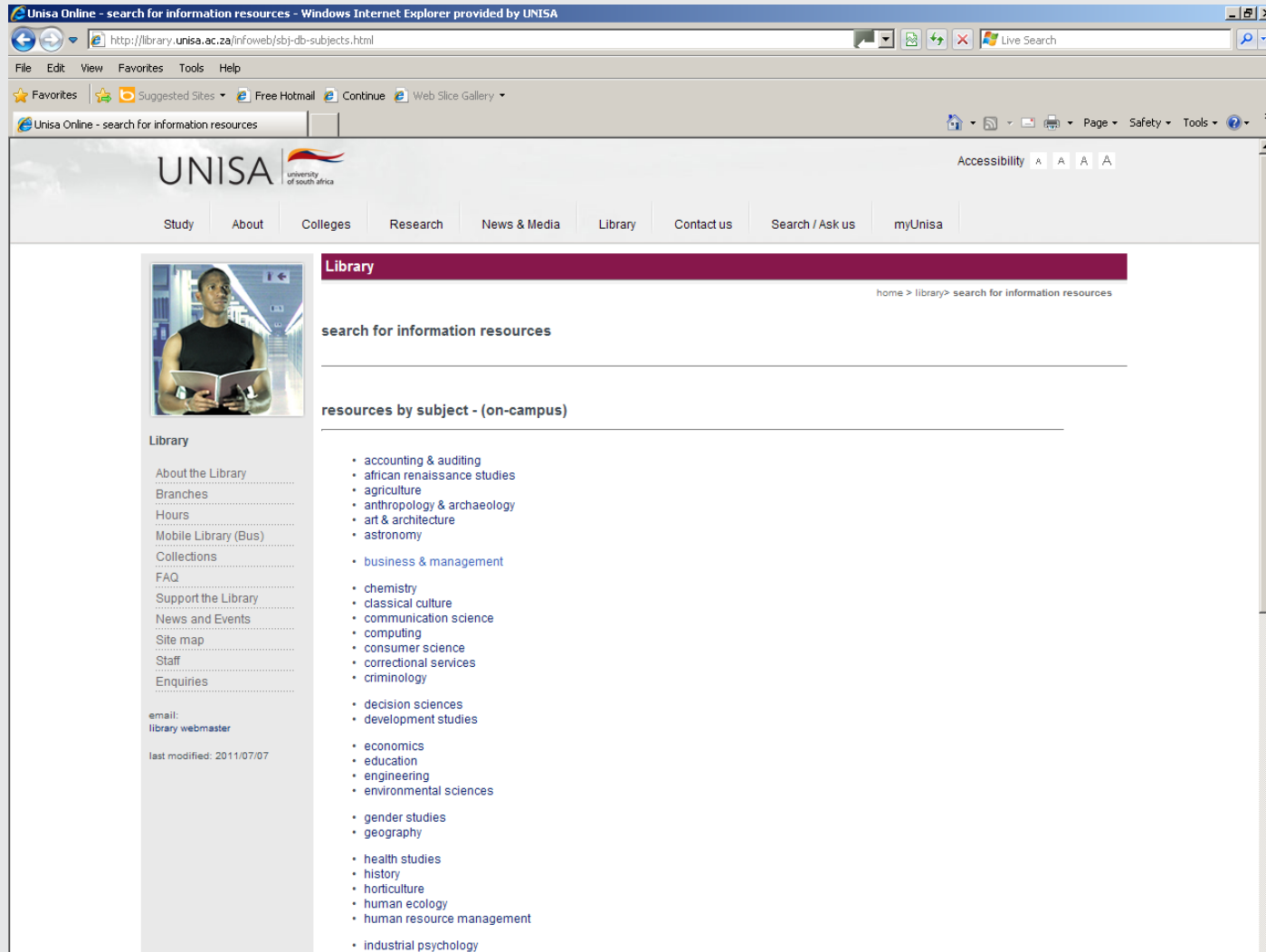
The Unisa Library homepage features the Unisa logo (UNISA university of south africa) and a navigation menu with links to Study, About, Colleges, Research, News & Media, Library, Contact us, Search / Ask us, and myUnisa. The page is titled "Library" and includes a breadcrumb trail: home > Library.

The main content area is divided into three columns:

- Library**: A sidebar menu with links to About the Library, Branches, Hours, Mobile Library (Bus), Collections, FAQ, Support the Library, News and Events, Site map, Staff, and Enquiries. It also includes the text "last modified: 2011/09/24".
- Unisa Library**: A central banner with the text "Unisa Library" and a background image of a library building. Below the banner are three columns of links:
 - Find information**:
 - Find a book
 - Find the Library catalogue
 - Find course reading material
 - Find new books
 - Login to myLibrary
 - Online collections**:
 - African resources
 - E-Resources
 - Institutional Repository
 - Subject databases
 - E-journals
 - Library services**:
 - Library training
 - Request library material
 - Request a literature search
 - Submit a short question
 - Other services
- What's new at the library?**: A section titled "Encore Quick Search" with a play button icon and the text: "The new easy-search interface to help staff and students quickly discover the resources of the Library and find research information. Read more...".

At the bottom of the page, there are links for [View printable version](#), [UNGC](#), [Copyright](#), [Terms & Conditions](#), [Legal](#), and [Vacancies](#).

After selecting a resource still more bewildering choices !!! And more explaining ...



The screenshot shows a Windows Internet Explorer browser window displaying the UNISA Library website. The address bar shows the URL: <http://library.unisa.ac.za/infoweb/sbj-db-subjects.html>. The page title is "Unisa Online - search for information resources". The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The browser's toolbar shows Favorites, Suggested Sites, Free Hotmail, Continue, and Web Slice Gallery. The browser's status bar shows Unisa Online - search for information resources. The website's header features the UNISA logo (University of South Africa) and a navigation menu with links for Study, About, Colleges, Research, News & Media, Library, Contact us, Search / Ask us, and myUnisa. The page content includes a "Library" section with a search for information resources and a list of resources by subject - (on-campus). The list includes: accounting & auditing, african renaissance studies, agriculture, anthropology & archaeology, art & architecture, astronomy, business & management, chemistry, classical culture, communication science, computing, consumer science, correctional services, criminology, decision sciences, development studies, economics, education, engineering, environmental sciences, gender studies, geography, health studies, history, horticulture, human ecology, human resource management, and industrial psychology. The left sidebar contains a "Library" section with links for About the Library, Branches, Hours, Mobile Library (Bus), Collections, FAQ, Support the Library, News and Events, Site map, Staff, and Enquiries. The sidebar also includes contact information: email: library webmaster and last modified: 2011/07/07.

Unisa Online - search for information resources - Windows Internet Explorer provided by UNISA

http://library.unisa.ac.za/infoweb/sbj-db-subjects.html

File Edit View Favorites Tools Help

Favorites Suggested Sites Free Hotmail Continue Web Slice Gallery

Unisa Online - search for information resources

UNISA University of South Africa

Accessibility A A A A

Study About Colleges Research News & Media Library Contact us Search / Ask us myUnisa

Library

home > library > search for information resources

search for information resources

resources by subject - (on-campus)

- accounting & auditing
- african renaissance studies
- agriculture
- anthropology & archaeology
- art & architecture
- astronomy
- business & management
- chemistry
- classical culture
- communication science
- computing
- consumer science
- correctional services
- criminology
- decision sciences
- development studies
- economics
- education
- engineering
- environmental sciences
- gender studies
- geography
- health studies
- history
- horticulture
- human ecology
- human resource management
- industrial psychology

Library

About the Library

Branches

Hours

Mobile Library (Bus)

Collections

FAQ

Support the Library

News and Events

Site map

Staff

Enquiries

email:
library webmaster

last modified: 2011/07/07

And still more choice !!!

Unisa Online - search for information resources - Windows Internet Explorer provided by UNISA

http://library.unisa.ac.za/infoweb/sbj-db-subjects.html

File Edit View Favorites Tools Help











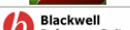
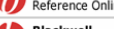






Unisa Online - search for information resources

Library

home > library > search for information resources

search for information resources

resources by subject - business & management (on-campus)

	ABI/INFORM Global	partly full-text	instruction
	ABI/INFORM Dateline	full-text	
	ABI/INFORM Trade & Industry	full-text	
	Academic OneFile	partly full-text	instruction
	Accounting and Tax with Standards	partly full-text	instruction
	Africa-Wide: NIPAD	bibliographic	instruction
	African Digital Library	full-text	instruction
	African Journals Archive (Sabinet)	bibliographic	
	Australasian Digital Theses Program	full-text	
	Blackwell Reference Online	full-text	
	Blackwell Encyclopedia of Management Online	full-text	
	Bookdata Online	bibliographic	
	Business Source Complete	partly full-text	instruction
	Cambridge Journals Online	full-text	instruction
	Communication and Mass Media Complete	partly full-text	instruction
	Communication Abstracts	bibliographic	instruction
	COS Funding Opportunites	bibliographic	
	COS Scholar Universe	bibliographic	

Library

- About the Library
- Branches
- Hours
- Mobile Library (Bus)
- Collections
- FAQ
- Support the Library
- News and Events
- Site map
- Staff
- Enquiries

email:
library.webmaster

last modified: 2011/07/07

Closing time is looming nearer ... and the questions and excuses keep coming

- Do not have time to work through a library tutorial
- Which resource is the best one for this subject?
- Where can one find a definition of the subject?
- What about books on the subject ?
- What are the core journals in this subject?
- Where can one find completed research?

The project management wiki – a “one stop shop”

- Covers various aspects of project management
- Provides links to project management content under the following sub-headings:
 - eBooks
 - eReference
 - eJournals
 - finding articles
 - search topics on themes
 - research
 - case studies
 - websites
 - video clips

Welcome to the eLibrarySBLUnisa Project Management Wiki

The screenshot shows a web browser window with the URL <http://elibrary-sblunisa-projectmanagement.wikispaces.com/>. The page title is "eLibrary-SBLUnisaProjectManagement - home". The main content area is titled "The eLibrary-SBLUnisa - Project Management - Welcome" and contains the following text:

"Trying to manage a project without project management is like trying to play a football game without a game plan"

K. Tate (Past Board Member, PMI)

"Operations keeps the lights on, strategy provides a light at the end of the tunnel, but project management is the train engine that moves the organization forward"

Joy Gumz.

Welcome to the eLibrary's Wiki on **Project Management**.

This is a guide to the most important information resources, mostly containing **fulltext**, covering **project management** and related aspects.

This guide may be considered as a type of "cybershelf" or "virtual" library. This means that you can sit back, relax and access information (mostly fulltext content) covering corporate governance anyplace, anytime wherever you are.

This guide **supplements** prescribed reading material and information contained in the study programme as well as on the SBL eds.

It serves as a one-stop point of departure for finding academic and useful content in the subject field.

When prompted you will need to log-in using your **myUnisa password**.

Academic staff will need to log-in with their **Unisa user name** and **password**. This is same procedure as when logging on at the beginning of the working day.

The left sidebar contains navigation links: Wiki Home, Join this Wiki, Recent Changes, Manage Wiki, Search Wiki, Welcome, eBooks, eReference, eJournals, Finding articles, Articles covering themes, Case Studies, Research, Websites, News items, Video clips, eLibrary Service Menu, Unisa Library Remote Services, and All Pages. The bottom of the page has a footer with links: Help, About, Blog, Pricing, Privacy, Terms, Support, Upgrade.

Under eJournals

The screenshot shows a web browser window displaying the eLibrary-SBLUnisaProjectManagement website. The browser's address bar shows the URL: <http://elibrary-sblunisaprojectmanagement.wikispaces.com/eJournals>. The website has a green header with the title "eLibrary-SBLUnisaProjectManagement" and a navigation menu with options: "★ eJournals", "PAGE", "DISCUSSION", "HISTORY", and "NOTIFY ME". A "PROTECTED" status is indicated in the top right corner.

On the left side, there is a sidebar with the following links: "Wiki Home", "Join this Wiki", "Recent Changes", "Manage Wiki", and a "Search Wiki" input field. Below these are categories: "Welcome", "eBooks", "eReference", "eJournals", "Finding articles", "Articles covering themes", "Case Studies", "Research", "Websites", "News items", "Video clips", "eLibrary Service Menu", and "Unisa Library Remote Services".

The main content area is titled "The eLibrary-SBLUnisa – Project Management". It contains an "IMPORTANT NOTE: The latest issues are always displayed first." and a "PLEASE NOTE EMBARGOES ON FULLTEXT" section. A red warning states: "Some titles may have a 12 month embargo on the latest fulltext availability, usually for the current year only. Fulltext content is available for previous year as well as the earlier issues. You will browse these just as you would browse journals on a shelf. Once the title opens, select the year and then the specific part and volume number." Below this, a list of journal titles is provided with external links:

- [Cost Engineering](#) (Ebsco)
- [Engineering Project Organization Journal](#) (Informaworld)
- [Facilities](#) (Emerald)
- [Industrial Engineer](#) (Ebsco)
- [Integrated Manufacturing Systems](#) (Emerald)
- [Interfaces](#) (Ebsco)
- [International Journal of Agile Management Systems](#) (Emerald)
- [International Journal of Project Management](#) (ScienceDirect)
- [Journal of Project Finance](#) (Ebsco)
- [Project Management Journal](#) (Ebsco)

At the bottom of the main content area, it says: "Not finding a particular title? Use the Unisa Library [**eJournal Finder**](#)".

The footer of the website includes links for "Help", "About", "Blog", "Pricing", "Privacy", "Terms", "Support", and "Upgrade".

Under video clips

The screenshot shows a web browser window with the address bar displaying <http://elibrary-sblunisaprojectmanagement.wikispaces.com/video-clips>. The browser interface includes a menu bar (File, Edit, View, Favorites, Tools, Help) and a toolbar with various icons. The page content is displayed on a green background with a white sidebar on the left.

eLibrary-SBLUnisaProjectManagement

guest · Join · Help · Sign In · wikispaces

★ Video clips PAGE DISCUSSION HISTORY NOTIFY ME PROTECTED

Wiki Home
Join this Wiki
Recent Changes
Manage Wiki
Search Wiki

Welcome
eBooks
eReference
eJournals
Finding articles
Articles covering themes
Case Studies
Research
Websites
News items
Video clips
eLibrary Service Menu
Unisa Library Remote Services
▶ All Pages

The eLibrary-SBLUnisa –Project Management– Video Clips

- [Truth about project failure](#)
- [Project management fundamentals](#)
- [Harold Kerzner on Understanding Project Management Maturity Models](#)
- [Harold Kerzner on the Best Practices in Project Management](#)
- [Harold Kerzner on Value Driven Project Management](#)
- [Harold Kerzner on what Functional managers need to know about project management](#)
- [Harold Kerzner on the Earned Value Measurement System](#)
- [Harold Kerzner on What Executive need to know about Project Management](#)
- [Harold Kerzner on the Hexagon of Excellence in Project Management](#)
- [Harold Kerzner on the Project Management Office \(PMO\)](#)
- [Risk Management](#)
- [Hong Kong Airport Construction Project](#) (1 of a series of 5)
- [Mega Construction project](#) (1 of a series of several)
- [Coffee Break Project Management](#) (1 of a series of 3)



Search

[Browse](#)

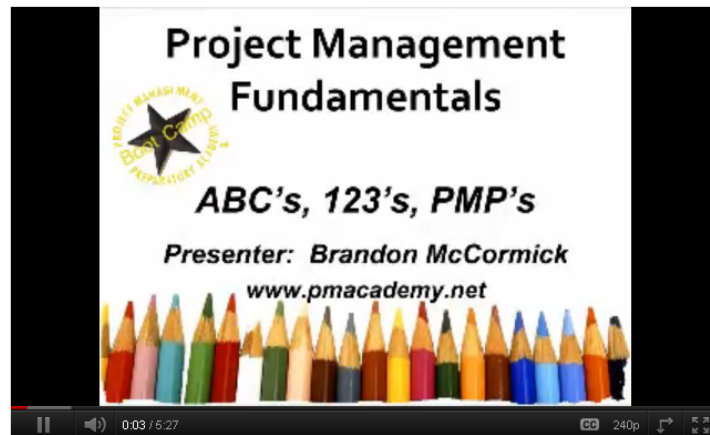
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Project Management Fundamentals

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45,814

Uploaded by [pqcinternational](#) on May 16, 2008

Brandon McCormick presents an informative speech on project management

12 likes, 10 dislikes

[Show more](#)

All Comments (2)

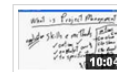
[see all](#)

[Sign In](#) or [Sign Up](#) now to post a comment!

Nice and interesting way to explain the fundamentals.
[tointernational](#) 9 months ago

All this is great! Be sure to go to [tythepmcoach.com](#) to and the knowledge center for experience project management. Also, go to [ghostrade.com](#) a new social commerce network site that will be launched by project managers that is being touted as the next Google

Suggestions



[Project Management Part 1](#)

by [certexpert2428](#)
19,260 views



[How to Deal with Difficult People at Work](#)

by [ammarmango](#)
143,095 views



[Project Management Tips 1: How NOT to Plan a Pr...](#)

by [ammarmango](#)
89,397 views



[Project Management Quick Tips - Lesson 1](#)

by [EdwelPrograms](#)
155,951 views



[Project Management Introduction \(PMP Certificat...](#)

by [handsonerp](#)
62,658 views



[Communication Skills](#)

by [ckaspar11](#)
99,802 views



[Project Management Tutorial \(part 1\)](#)

by [nationalwebdesign](#)
206,385 views



[Getting Started in Project Management - An In...](#)

by [rmcpro99](#)
91,563 views



[The Project Managers](#)

by [shoepie76](#)
28,616 views

Under eBooks

The screenshot shows a Windows Internet Explorer browser window displaying the eLibrary-SBLUnisaProjectManagement website. The browser's address bar shows the URL: <http://elibrary-sblunisaprojectmanagement.wikispaces.com/ebooks>. The website has a green header with the title "eLibrary-SBLUnisaProjectManagement" and navigation tabs for "eBooks", "DISCUSSION", "HISTORY", and "NOTIFY ME". A "PROTECTED" status is visible in the top right corner. On the left side, there is a sidebar with a "Search Wiki" box and a list of links including "Wiki Home", "Join this Wiki", "Recent Changes", "Manage Wiki", "Welcome", "eBooks", "eReference", "eJournals", "Finding articles", "Articles covering themes", "Case Studies", "Research", "Websites", "News items", "Video clips", "eLibrary Service Menu", "Unisa Library Remote Services", and "All Pages". The main content area features the following text:

The eLibrary-SBLUnisa – Project Management - eBooks
These books may be read online. Please use the Table of Contents to select the relevant chapters.
You may copy & paste, print. Downloading in pdf format is possible, depending on the vendor.
Please remember to note the full details of the book in order to reference it correctly.

eBooks via the Unisa Library Catalogue

- [Project Management](#)
- [Project Management Handbooks](#)

eBook databases
Please use relevant keywords pertaining to various aspects of **project management** to find ebooks.

- [Emerald Business, Management and Economics](#)
- [Mylibrary Ebooks](#)
- [Palgrave Connect E-books](#)
- [Safari Business and Tech Books Online](#)
- [Springer Business and Economics E-Books](#)
- [Wiley Online Books](#)

Not finding a title that you require? Please see the Unisa Library Catalogue for **printed** books which are available for loan.

[Project Management](#)

Clicking on the subject heading takes you to

The screenshot shows a web browser window displaying the UNISA E-Books search results page. The browser's address bar shows the URL: <http://oasis.unisa.ac.za/search/~5157/dproject+management/dproject+management/1%2C10%2C4%2CB/exact&FF=dproject+management&1%2C32%2C/in>. The page header includes the UNISA logo and navigation links: Home | Help | Login. Below the header, there are search options: Start Over, Return to Browser, Limit/Sort Search, and Another Search. The search results section shows a search for "project management" in the "E-Books" database, sorted by "System Sorted". The results are displayed in a table with columns for "LOCATION", "SHELF NO", and "STATUS".

Search Options

- Title
- Author
- Author and Title
- Advanced Keyword
- Simple Keyword
- Subject
- Course Code Search
- Journal Titles
- Shelf no.
- ISBN / ISSN
- Database Title

My Library

- myLibrary / Renewals / Login
- Book Requests
- Article Requests
- Law Report Requests
- Suggest a book purchase
- Comments and Suggestions

Library Links

- Request a Literature Search
- Library PIN login
- Library PIN Help
- New Books
- Search for Information Resources
- Training and Events Calendar
- RSS Feeds - New Library Material
- Research Pro Services
- Ask a short question
- Library Home

Other Resources


- Webbridge

SUBJECTS (1-12 of 32)

Project Management

- 1** [Bid writing for project managers](#)
Cleden, David.
Farnham, Surrey ; Burlington, VT : Ashgate, c2011.
[Request this item](#)


LOCATION	SHELF NO	STATUS
Electronic Books	-	ONLINE




Reviews & More
- 2** [Blueprint for project recovery a project management guide : the complete process for getting derails](#)
Cagle, Ronald B.
New York : AMACOM, c2003.
[Request this item](#)

LOCATION	SHELF NO	STATUS
Electronic Books	-	ONLINE
- 3** [Brilliant checklists for project managers your shortcut to success](#)
Newton, Richard, 1964-
Harlow, England ; New York : Prentice Hall, 2011.
2nd ed.
[Request this item](#)

LOCATION	SHELF NO	STATUS
Electronic Books	-	ONLINE



Reviews & More
- 4** [Competitive engineering a handbook for systems engineering, requirements engineering, and software e](#)
Gilb, Tom.
Oxford : Butterworth-Heinemann, 2005.




SUBJECT project management E-Books System Sorted Search
 Show only the Available titles

Record 1 of 32
Result page: Previous Next

Author Cleden, David.
Title Bid writing for project managers [electronic resource] / David Cleden.
Imprint Farnham, Surrey ; Burlington, VT : Ashgate, c2011.



Reviews & More

[Bookmark link for this record](#)

Other Resources
WebBridge

LOCATION	SHELF NO	STATUS
Electronic Books	-	ONLINE

Connect to
[View full text e-book at Myilibrary](#)
Access restricted to Unisa staff and students

Details

Shelf no. -
Phys. Description 1 online resource (xix, 248 p.) : ill.
Note Includes index.
System Det Mode of access: World Wide Web.
Subject [Business planning.](#)
[Letting of contracts.](#)
[Project management.](#)
[Research studies in business.](#)

Search Options
Title
Author
Author and Title
Advanced Keyword
Simple Keyword
Subject
Course Code Search
Journal Titles
Shelf no.
ISBN / ISSN
Database Title

My Library
[myLibrary / Renewals / Login](#)
Book Requests
Article Requests
Law Report Requests
Suggest a book purchase
Comments and Suggestions

Library Links
[Request a Literature Search](#)
[Library PIN login](#)
[Library PIN Help](#)
[New Books](#)
[Search for Information Resources](#)
[Training and Events Calendar](#)
[RSS Feeds - New Library Material](#)
[Research Pro](#)
[Services](#)
[Ask a short question](#)
[Library Home](#)

Welcome to MyLibrary,
Your own tailored eContent resource library.

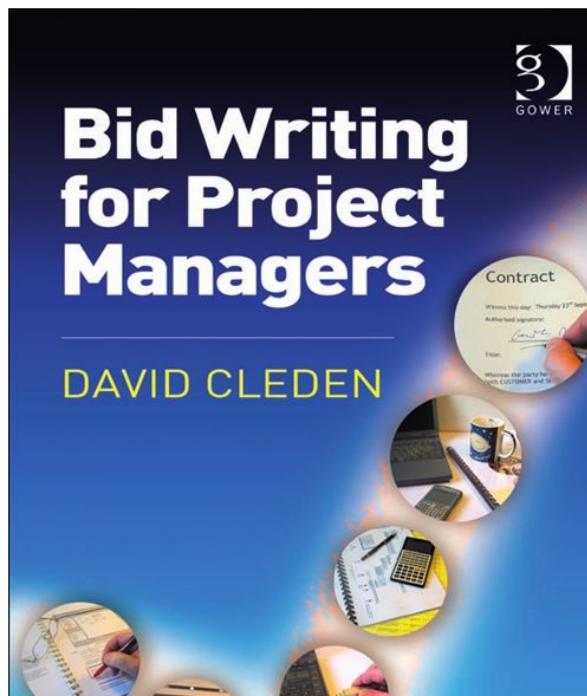
[HOME](#) [RESOURCES](#) [HELP](#) [MY ACCOUNT](#) [LOGOUT](#)

[Return to Home >](#) **IE6 Update** [Find out more >>](#)

HIDE MENU

- Bibliographic Details
 - Notes
 - Viewer Tools
- [TOC](#) [Search](#) [Ref Tools](#)

- Cover
- Contents
- List of Figures
- List of Tables
- List of Abbreviations
- Preface
- ▣ Chapter 1 Zen and the Art of Bid Wr
- ▣ Chapter 2 The Anatomy of a Bid
- ▣ Chapter 3 Planning to Win
- ▣ Chapter 4 Analysing the Requiremer
- ▣ Chapter 5 Developing the Bid
- ▣ Chapter 6 Establishing the Project Fr
- ▣ Chapter 7 Estimation Methods
- ▣ Chapter 8 Realistic Costing and Prici
- ▣ Chapter 9 A Structured Approach to
- ▣ Chapter 10 Getting the Message Acr
- ▣ Chapter 11 The Management Solutio
- ▣ Chapter 12 Quality Control
- ▣ Chapter 13 The Transition to a Proje
- Appendix A A Bid Checklist
- Appendix B Glossary
- Index





Welcome to MyLibrary,
Your own tailored eContent resource library.

HOME RESOURCES HELP MY ACCOUNT LOGOUT

Return to Home > IE6 Update Find out more >>

HIDE MENU

- Bibliographic Details
- Notes
- Viewer Tools

TOC Search Ref Tools

- Cover
- Contents
- List of Figures
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- Chapter 10 Getting the Message Acn
- Chapter 11 The Management Solutio
- Chapter 12 Quality Control
- Chapter 13 The Transition to a Proje
- Appendix A A Bid Checklist
- Appendix B Glossary
- Index

Chapter 11 The Managem 177 Go To Page: 100%

11

The Management Solution

Technology is dominated by two types of people: those who understand what they do not manage, and those who manage what they do not understand.
Putt's Law and the Successful Technocrat (1981), Archibald Putt (pseudonym)

The mechanisms by which a project is controlled (the 'how') are just as important as the technical solution (the 'what'). Without careful planning, marshalling and coordination of resources, the delivery of the technical solution may turn into a logistical shambles – or worse still, prove to be impossible. It is common sense that all projects need proper management processes to be applied.

This is the job of the management section in the bid. It describes all aspects of how the project will be managed. Another way of looking at it is to view this section as the write-up of the project framework. It is worth noting that many clients give equal weighting in their evaluation to the technical and management parts of the bid.

This chapter looks at what you need to include in the management solution to convince the client of your ability to deliver, and how best to present this information.

Developing the Management Solution

Part of the job of the management solution is to describe how the balance is struck between quality, cost and time. By the end of this section of the proposal, the client must be left in no doubt as to how the solution will be implemented

Examples of Wiki Software

- <http://www.wikispaces.com>
- <http://www.pbworks.com>
- <http://www.wetpaint.com>

Useful reading to get started on wikis

- Bradley, P. 2007. *How to use WEB 2.0 in your library*. London: Facet Publishing.
- Kroski, E. 2008. *Web 2.0 for librarians and information professionals*. New York: Neal-Schuman Publishers.
- Pressley, L. 2010. *Wikis for libraries*. London: Facet Publishing.