

ODL COMMUNIQUÉ 1, 9 FEBRUARY 2010

1. As from 2010 all curriculum and learning development will be developed according to the proposed *Framework for the implementation of a team approach to curriculum and learning development at Unisa* (which was approved by the STLSC on 25 January 2010 and submitted to Senate for approval. There will therefore no longer be any “special” development projects called “Power” or “Pilot courses”. All curriculum and course development will be done according to good ODL practice as detailed in the *Framework*. All Power/Pilot courses that are *currently* in the development cycle will not be affected but will be completed as planned.
2. Any inclusion or developments using of different technologies and media that have *already* been approved using funds in the ODL budget will not be affected. Any *new* developments using technology/media will be done by **Unisa’s Audio, Visual, Sound and Photography**. Should they not be in a position to assist, a proposal must be approved by the Head of the Department involved, and finally, the Vice-Principal: Academic & Research.
3. The ODL Implementation Plan foresees the establishment of a number of task teams. Colleges and portfolios were requested to submit names to represent them on these task teams (**Appendix A**).
4. The official kickoff of the ODL Implementation Plan’s activities for 2010 will take place on Wednesday **10 February 2010** at 14:00 in the Senate Hall. The task teams will convene shortly afterwards.
5. The ODL Implementation Plan has tasked the DSPQA to look into the current institutional revision cycle of three years and propose a different cycle. The DSPQA, DCLD and the ODL office are in the process of developing a proposal which will be shared with colleges and the different stakeholders as soon as possible.
6. According to Mr Ernie Blignaut (Planning and Coordination of Study Material) there are a total of 520 guides up for revision in 2010 (for delivery in 2012).
7. The ODL Project Administrator is Ms Tshoanelo Mokoena (mokoets@unisa.ac.za; TvW 4-56, 012 429 6173).
8. The ODL office will communicate as regularly as possible to all stakeholders.

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Appendix A

ODL TASK TEAMS: OVERVIEW AND COLLEGE REPRESENTATIVES (as on 8 February 2010 @ 16:30)

TASK TEAM	ODL PLAN	APPROVAL DATE AND DECISION	MEMBERS AND COLLEGE REPRESENTATIVES
<p><u>TASK TEAM 1:</u> ADMISSIONS</p>	<ul style="list-style-type: none"> • Recommendations are made by the Registrar's office on generic admission requirements into undergraduate studies with the view to ensuring that access remains open by providing alternative access routes where possible. • Revisit the Admission Policy and in particular chapter 6, to ensure that it adheres to the approach of open learning as far as is possible (ODL Implementation Plan [ODL IP] Point 1) • Finalisation of ROAP (eg, pre-admission counselling, foundation courses, extended programmes, academic literacy skills facilitation, orientation to studying at a distance) (ODL IP Point 5) 	<p>Senate June 2010</p>	<p><u>Convenor: Prof Divya Singh</u></p> <ul style="list-style-type: none"> • University Registrar: Prof L Molamu • ODL Coordinator: Dr Paul Prinsloo • DCCAD: Mr J Mashiapata • DCCAD: Dr At van Schoor • Admissions and Registrations: Mr Vinesh Balmakund • CHS: Prof Linda Cornwell • CHS: Dr Britta Zawada • CAES: Dr Maggi Linington • CSET: Prof Andre Geertsema • Student Affairs' Directorate ARCSWID: Ms Gugu Zikhali • Student Affairs' ARCSWID registration: Ms Vukati Ndlovu • CSET: Prof Ian Alderton • CLAW: Prof K Pillay; secundus Prof MK Havenga • SRC: Mr Nhlamulo Siwela • SRC: Mr Mfana Qwabe • CEMS: Ms I Crous • CEMS: Mr B Sibindi
<p><u>TASK TEAM 2:</u> HIGHER CERTIFICATE</p>	<p>Institute a single Higher Certificate for students meeting the NSC admission criteria into certificate programmes to provide access to Diploma/Degree studies for students who do not meet statutory minimum admission requirements into these qualifications (ODL IP Point 3)</p>	<p>Senate June 2010</p>	<p><u>CHS (Convenor) Prof Rose Moeketsi</u></p> <ul style="list-style-type: none"> • ODL Coordinator: Dr Paul Prinsloo • DCCAD: Dr WA van Schoor • Admissions and Registrations: Mr Titus Nkambule • CHS: Prof Oupa Mashile • CHS: Prof MP van Rooy

			<ul style="list-style-type: none"> • CAES: Dr Prudence Kayoka • CSET: Prof Seithuti Moshokoa • Member of the NSRC • Student Affairs' Directorate Student Funding: Mr Isaac Mabena • CLAW: Prof MK Havenga; secundus Prof Anel Snyman • SRC: Mr Mfana Qwabe • SRC: Mr Sanele Mavuso • CEMS: Mr RI Mavunda
<u>TASK TEAM 3:</u> ASSESSMENT	Task team appointed by STLSC to document and propose use of alternative assessment practices (ODL IP Point 11)	STLSC June 2010	<u>Convenor: Dr IG Moche</u> <ul style="list-style-type: none"> • ODL Coordinator: Dr Paul Prinsloo • Directorate : Student Assessment Administration (Examination and Assignments Mr Robert Bezuidenhout • CHS: Dr Britta Zawada • CHS: Prof Marietta Nieman • DCLD: Ms Marienkie Madiope • CAES: Prof Solly Magano • DPSQA: Dr L Swanepoel • Member of the NSRC • Student Affairs' Directorate Student Development: Mr Nicholas Maluleke • CLAW: Prof S Lötter; secundus Prof A Hesselink • SRC: Mr Ngwanko Mokgotho • SRC: Mr Tshepo Raseleka • CEMS: Ms I du Plooy • CEMS: Mr CH Bothma
<u>TASK TEAM 4:</u> STUDENT SUPPORT	<ul style="list-style-type: none"> • Revisit the definition of student support in the ODL Policy (ODL IP Point 15) • Provide a conceptual framework on student support taking into consideration the proposal on the tutor system presented to the STLSC 	Senate June 2010	<u>Convenor: Dr J Heydenrych</u> <ul style="list-style-type: none"> • ODL Coordinator: Dr Paul Prinsloo • DCCAD: Dr WA van Schoor • Admissions and Registrations: Mr Richard

	<p>on 8 June 2009 (ODL IP Point 15)</p> <ul style="list-style-type: none"> • Develop guidelines on offering group discussion classes and moving towards only using satellite and videoconferencing facilities in future. (Guidelines to also deal with DVD, podcasting, etc) (ODL IP Point 15) • Define the nature and purpose of the regional infrastructure in terms of ODL pedagogy (ODL IP Point 20) 	<p>STLSC June 2010</p>	<p>Harding</p> <ul style="list-style-type: none"> • Directorate; Sound, Video and Photography: Ms Laura Schultz • Directorate; Sound, Video and Photography: Mr Roland Mauries • CHS: Prof Andrew Phillips • CHS: Mr Tony Mays • DCLD: Ms Hentie Wilson • Regions: Prof DV Roberts -Regional Director (Cape Coastal) • TSDL: Mrs MM Molatlhegi - Acting Director • Library: Dr J Henning (Deputy ED Library) • Editorial: Ms Rose Negota • CAES: Prof Jimmy Hendrick • DSPQA: Dr E Johannes • CSET: Prof Ilsa Basson • Student Affairs' Directorate Student Development: Ms Irene Mohasoa • Student Affairs' Directorate Student Funding: Ms Shumaya Primm • Student Affairs' Manager Student Social Services in the Directorate Student Development: Ms Lizette Le Roux • TSDL: Mrs N Tshaka • CLAW: Prof Steynberg; secundus Prof Montesh • SRC: Mr Sanele Mavuso • SRC: Mr Richrad chauke • CEMS: Ms R Wessels • CEMS: Mr M du Toit • CEMS: Mr A Jordaan
<p>TASK TEAM 5: TECHNOLOGY ENHANCED TEACHING, LEARNING AND STUDENT</p>	<p>Provide a conceptual framework for technology enhanced support to students taking into account myUnisa, pod casting, video, satellite, DVD, etc (ODL IP Point 16)</p>	<p>STLSC June 2010</p>	<p>Convenor: Mr Deon van der Merwe (ICT)</p> <ul style="list-style-type: none"> • ODL Coordinator: Dr Paul Prinsloo • DCCAD: Ms Leza Deyzel • Print Production Directorate : Carl Pretorius, Deputy Director;12 429 2790 (

<p>SUPPORT</p>			<ul style="list-style-type: none"> • Department of Despatch: Zayed Bagus • Admissions and Registrations: Mr Wynand Booysen • Directorate : Student Assessment Administration (Examination and Assignments) : Mr Chris Opperman • Directorate; Sound, Video and Photography: Mr Roland Mauries • CHS: Prof Loyiso Jita • CHS: Prof Marietta Nieman • DCLD: Dr Leonie Steyn • DCLD: Ms Ndagire Kizito • DCLD: Ms Marienkie Madiope • DCLD: Ms Michele van Wyk • DCLD: Ms Annemarie Bates • ICT: Ms Francette Myburgh • ICT: Ms Magdaleen Arlow • ICT : Mr Jason Ming Sun • ICT: Mr Johan Moller • Library: Ms J Gozo, (Director: Customer Services) • Library: Ms E Lesejane, Library (Deputy Director: Customer Services) • CAES: Mr Chris Vlok • DPSQA: Dr J Heydenrych • CSET: Prof Les Labuschagne • Office of the PVC: Prof Pam Ryan • Student Affairs’ Directorate ARCSWID: Mr Deenadayalan Moodley (Specialist on devices for students with disabilities). • CLAW: Prof I Kroeze; secundus Prof Herbig • SRC: Mr Tshepo Raseleka • SRC: Mr Mfanah Qwabe • CEMS: Prof CJ Swanepoel • CEMS: Prof PH Potgieter
<p><u>TASK TEAM 6:</u> STUDENT</p>	<p>Investigate the necessity of developing/allocating a system/unit to monitor drop out and completion (ODL IP Point 19)</p>	<p>Senate June 2010</p>	<p><u>Convenor: Prof GI Subotzky</u></p>

THROUGHPUT/ SUCCESS/ RETENTION			<ul style="list-style-type: none">• ODL Coordinator: Dr Paul Prinsloo• DCCAD: Dr WA van Schoor• Directorate : Student Assessment Administration (Examination and Assignments) - Mr Kelvin Beckworth• CHS: Prof RMH Moeketsi• CHS: Mr Moeketsi Letseka• CHS: Prof EO Mashile• DCLD: Ms Hentie Wilson• CAES: Prof Tayo Awofolu• DSPQA: Dr E Johannes• CSET: Dr Francois Ilunga• Member of the NSRC• Student Affairs' Directorate Student Development: Mr Bheki Tshabangu• CLAW: Prof R Songca; secundus Prof Masiloane• SRC: Mr Ngwako Mokgotho• SRC: Nhlamulo Siwela• CEMS: Dr Bienkie Shuttleworth
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