#### ANNEXURE A

#### **APPROVAL FROM THE UNIVERSITY**

Department of Advanced Nursing Sciences PO Box 392 PRETORIA 0003

28 May 2001

Ms MD Mohale PO Box 1610 **Tzaneen** 0850

Dear Ms Mohale

#### ACCEPTANCE OF THE REVISED RESEARCH PROPOSAL

Thank you for submitting your revised research proposal. Dr L de Villiers and Mrs L Monareng submitted your proposal to the Departmental Research and Ethics Committee. Your research proposal has been accepted and you may now continue with chapter 1 of your dissertation. It may be a good idea to start with an in-depth literature review. The literature review will enable you to give in-depth explanations in chapter 1. Your work currently lacks a coherent argument and the literature review will help you to build such an argument. The literature review will also enable you to start writing chapter 2.

Good luck with your research. Our contact details are as follows:

Dr L de Villiers:	Tel 012 429 6770	E-mail: dvilll@unisa.ac.za
Ms L Monareng:	Tel 012 429 6059	E-mail: monarlv@unisa.ac.za

Yours sincerely

#### **DR L DE VILLIERS**

MRS L MONARENG

#### **ANNEXURE B**

# LETTER SEEKING CONSENT FROM THE DEPARTMENT OF HEALTH: LIMPOPO PROVINCE

P.O Box 1610 Tzaneen 0850 04.11.2003

Head of Department Department of Health and Welfare Limpopo Provincial Government Polokwane 0700

Re: Application to conduct a research study

I am currently studying for the Masters Degree in Nursing (MA Cur) with the University of South Africa; and I am expected to conduct a research study as a requirement for the degree. May I therefore, request your permission to conduct this study in Greater Tzaneen sub-district (Mopani district).

The topic for my research is: "Integrated primary health care: The role of the registered nurse"

This is a quantitative, descriptive study as it involves the use of a structured questionnaire to collect data about the perceptions of registered nurses and nurse managers regarding the role of the registered nurse in integrated primary health care. The areas where this study will be focused are all clinics and community health centres where nurses provide integrated primary health care.

Thanking you in anticipation. Yours truly, Mohale Mpho Dorothy, Professional Nurse

# ANNEXURE C

# LETTER OF APPROVAL: DEPARTMENT OF HEALTH LIMPOPO PROVINCE

#### **ANNEXURE D**

### ASSESSMENT OF THE DATA COLLECTION INSTRUMENT

# Please indicate your view about the data collection instrument by circling the appropriate number option

	Excel -lent					Poor
Clarity of covering letter	6	5	4	3	2	1
Overall appearance	6	5	4	3	2	1
Page layout	6	5	4	3	2	1
Clarity of instructions	6	5	4	3	2	1
Legibility	6	5	4	3	2	1
Realistic completion time	6	5	4	3	2	1
Assurance of anonymity	6	5	4	3	2	1
Relevance of items to the role of the registered nurse in integrated primary health care	6	5	4	3	2	1
Information required not too revealing	6	5	4	3	2	1

Please write any comments or suggestions below

#### **ANNEXURE E**

#### **QUESTIONNAIRE COVERING LETTER (for registered nurses)**

Dear Colleague,

I am currently registered with the University of South Africa for the Masters Degree in Nursing Science (MA Cur). I am undertaking a research study on: *Integrated primary health care: The role of the registered nurse.* 

You have been selected to participate in this study. Your participation is important because the information obtained may be used to make recommendations, that could lead to personnel development programmes to prepare you for, or update you on, your expected role in integrated primary health care delivery. There are no payments for participating in this study. Participation is voluntary.

You are requested to complete the questionnaire by marking the appropriate box with an X, to indicate the extent to which you agree with the statements. Anonymity will be maintained, and all collected data will be held in strict confidentiality. This means that your name will not be on the questionnaire, only a number will appear for administration purposes. Only the researcher and those who assist will have access to the information you provide.

Thank you very much for your co-operation.

Yours Sincerely, Mohale Mpho Dorothy

#### **ANNEXURE F**

#### **QUESTIONNAIRE COVERING LETTER (for nurse managers)**

Dear Colleague,

I am currently registered with the University of South Africa for the Masters Degree in Nursing Science (MA Cur). I am undertaking a research study on: *Integrated primary health care: The role of the registered nurse.* 

You have been selected to participate in this study. Your participation is important because the information obtained may be used to make recommendations, that could lead to personnel development programmes for registered nurses on their expected role in integrated primary health care delivery. There are no payments for participating in this study. Participation is voluntary.

You are requested to complete the questionnaire by marking the appropriate box with an X, to indicate the extent to which you agree with the statements. Anonymity will be maintained, and all collected data will be held in strict confidentiality. This means that your name will not be on the questionnaire, only a number will appear for administration purposes. Only the researcher and those who assist will have access to the information you provide.

Thank you very much for your co-operation.

Yours Sincerely, Mohale Mpho Dorothy

#### ANNEXURE G

### QUESTIONNAIRES

# QUESTIONNAIRE: REGISTERED NURSES WORKING IN INTEGRATED PRIMARY HEALTH CARE SETTINGS

Indicate the extent to which you agree with the following statements by marking the appropriate box with an X

### SECTION A

		Strongly	Agree	Disagree	Strongly	FOR OFFICE
		agree 4	3	2	disagree 1	USE
	From your experience, in integrated primary health care practice, registered nurses:	-	-			
1	participate in feeding					. 1
-	programmes					A1
2	render preventive health care					A2 A3
3 4	render screening services					A3 A4
4	provide voluntary testing and counselling (VTC) services					
5	participate in mother to child transmission (MCT) programmes					A5
6	conduct health assessments					A6
7	treat minor ailments					A7
8	treat acute health problems					A8
9	treat chronic health problems					A9
10	treat sexually transmitted diseases					A10
11	participate in termination of pregnancies					A11
12	render rehabilitative care					A12
13	render palliative care					A13
14	participate in home care programmes					A14
15	manage communicable diseases					A15
16	render prenatal care			T		A16
17	render perinatal care					A17
18	render postnatal care					A18
19	render reproductive care					A19
20	render mother and child care					A20
21	render school health care					A21

22	meet the health needs of adolescents	A22
23	render geriatric health care	A23
24	meet the physical needs of clients	A24
25	meet the psychological needs of clients	A25
26	meet the mental health needs of clients	A26
27	meet the social needs of clients	A27
28	meet the spiritual needs of clients	A28
29	render care to individuals	A29
30	render care to families	A30
31	render occupational health care	A31
32	render care to specific interest groups	A32
33	prescribe medication	A33
34	dispense medication	A34

### **SECTION B**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FOR OFFICI USE	E
1	From your experience, in integrated primary health care practice, registered nurses counsel:					B1	
2	clients with physical disabilities					B2	
3	clients with debilitative diseases					<b>B3</b>	
4	clients with social problems					<b>B4</b>	
5	clients with economic problems					B5	
6	clients with psychological problems					<b>B6</b>	
7	clients faced with death and dying					B7	
8	victims of violence					<b>B8</b>	
9	victims of crime					<b>B9</b>	
10	victims of sexual abuse					B10	
11	victims of child abuse					B11	
12	victims of spousal abuse					B12	

# **SECTION C**

1	From your experience, in integrated primary health care	3	2	disagree 1	OFFICE USE
2					
2					
2	practice, registered nurses:				
	coordinate the services rendered				C1
	by the multidisciplinary team				
2	liaise with protective services				C2
3	liaise with teachers				C3
4	liaise with social workers				C4
5	liaise with social security				C5
	officers				
6	liaise with civic committees				C6
7	liaise with health committees				C7
8	liaise with NGO's				C8
9	refer clients to other appropriate				C9
	primary health care				
	professionals				
10	refer clients to appropriate				C10
	health services not provided at				
	primary health care level				
11	participate in clinic committee				C11
	meetings				
12	coordinate community				C12
	initiatives to address economic				
	issues that affect health				
13	coordinate community				C13
	initiatives to address				
	environmental issues that affect				
	health				
14	coordinate community				C14
	initiatives to address social				
	issues that affect health				
15	mobilise communities to				C15
	campaign for a better health care				
16	dispensation				014
16	assist communities in managing				C16
15	self-help projects				
17	secure collaboration with				C17
10	community leaders on health				010
18	negotiate on behalf of clients, to				C18
	ensure that they obtain				
10	appropriate care				C10
19	empower communities to take				C19
	responsibility for their own health				
20					C20
20	empower communities to independently seek appropriate				C20
	health care				

## **SECTION D**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FOR OFFICE USE
	From your experience, in		5			USE
	integrated primary health					
	care practice, registered					
	nurses manage health services					
	by:					
1	conducting health surveys					D1
2	designing local policies in					D2
	collaboration with stakeholders					
3	planning health services at local					D3
	level					
4	developing operational plans for					D4
	care delivery at local level					
5	participating in planning of					D5
	health services at district level					
6	overseeing the implementation					D6
_	of policies					
7	overseeing the implementation					D7
0	of procedures					<b>D</b> 0
8	managing community health					D8
0	promotion programmes					DO
9 10	compiling a budget ensuring optimal use of financial					D9 D10
10	•					D10
11	resources ensuring effective utilisation of					D11
11	human resources					DII
12	ensuring effective utilisation of					D12
12	material resources					012
13	conducting stock management					D13
10	of medicine supplies					
14	maintaining stock records of					D14
	medicines					
15	ensuring the upkeep of physical					D15
	resources (eg buildings)					
16	delegating functions					D16
	appropriately					
17	supervising staff					D17
18	conducting performance					D18
	appraisals					
19	disseminating information					D19
	pertaining to health care to staff					
	members					
20	designing quality control					D20
	strategies					
21	implementing quality control					D21
	strategies					
22	ensuring accurate record					D22
22	keeping of services rendered					D22
23	compiling statistical reports					D23

# **SECTION E**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FOR OFFICE USE
	From your experience, in					
	integrated primary health					
	care practice, registered					
	nurses:					
1	provide clinical accompaniment to students					E1
2	assess the learning needs of					E2
3	students assess the learning needs of					E3
3	primary health care staff					
4	assess the learning needs of community interest groups					E4
5	assess the learning needs of traditional healers					E5
6	assess the learning needs of lay care givers	<u> </u>				<b>E6</b>
7	provide clinical accompaniment					E7
8	to students render in-service education to					E8
9	primary health care staff render training to traditional					E9
	healers					
10	render training to lay care givers					E10
11	participate in designing health education at provincial level					E12
12	participate in designing health education at district level					E13
13	participate in designing health education at local level					E14
14	co-ordinate the implementation of health education programmes at local level					
15	develop the content for health education					E15
16	use content that has been developed by experts for use in health education					E16
17	develop audio-visual health education media (eg posters and pamphlets)					E17
18	use audio-visual health education media that has been developed by media experts					E18
19	initiate the use of electronic media (eg. TV and radio) for health education					E19
20	render health education to individuals					E20

21	render health education to groups			E21	
22	design health education campaigns			E22	
23	manage health education campaigns that are in progress			E23	
24	participate in health education campaigns through dissemination of information to communities			E24	
25	monitor health education campaigns			E25	

# **SECTION F**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FOI OFFI USI	CE
	From your experience, in integrated primary health care practice, registered nurses:						
1	solve problems related to clinical care					<b>F1</b>	
2	solve problems related to human resources					F2	
3	solve problems related to material resources					F3	
4	solve problems related to physical resources					F4	
5	rely on higher authorities to solve problems in the clinical setting					F5	
6	implement the decisions made by higher authorities to enhance optimal service delivery					F6	
7	independently make decisions to enhance optimal service delivery					F7	
8	use a participatory decision making approach to enhance optimal service delivery					F8	
9	act as change agents					<b>F9</b>	
10	exercise leadership in community committees					F10	
11	exercise leadership in self-help groups					F11	
12	take charge in conflict resolution					F12	

# **SECTION G**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FO OFF US	ICE
	From your experience, in integrated primary health care practice, registered nurses:						
1	initiate research projects					G1	
2	participate in research projects of other members of the multidisciplinary team					G2	
3	read research reports					G3	
4	compile research reports					G4	
5	apply research results in care delivery					G5	

### **SECTION H:**

## Write down the number in years (items 1, 4). Indicate your response by marking the appropriate box with a X (Items 2, 3, 5)

		For	office use
1	How old are you? Years	H1	
2	Indicate your highest nursing qualification		
3	Basic nursing diplomaBasic nursing degreePost basic nursing diplomaPost basic nursing degreeHonours degreeMaster's degreeDoctorate degreeIndicate your professional registrations	H2	1 2 3 4 5 6 7
	General nurse		1 2 3 4 5 6 7
4	How many years of experience in working in a primary Years health caring setting do you have?	H3 H4	

### QUESTIONNAIRE: MANAGERS OF INTEGRATED PRIMARY HEALTH CARE SERVICES

Indicate the extent to which you agree with the following statements by marking the appropriate box with an X

### **SECTION A**

		Strongly	Agree	Disagree	Strongly	FOF	2
		agree			disagree	OFFIC	CE
		4	3	2	1	USE	2
	From your point of view as a						
	manager, in integrated						
	primary health care practice,						
	registered nurses should:						
1	participate in feeding						
	programmes					A1	
2	render preventive health care					A2	
3	render screening services					A3	
4	provide voluntary testing and					A4	
	counselling (VTC) services						
5	participate in mother to child					A5	
	transmission (MCT)						
	programmes						
6	conduct health assessments					A6	
7	treat minor ailments					A7	
8	treat acute health problems					A8	
9	treat chronic health problems					A9	
10	treat sexually transmitted					A10	
	diseases						
11	participate in termination of					A11	
	pregnancies						
12	render rehabilitative care					A12	
13	render palliative care					A13	
14	participate in home care					A14	
	programmes						
15	manage communicable diseases					A15	
16	render prenatal care					A16	
17	render perinatal care					A17	
18	render postnatal care					A18	
19	render reproductive care					A19	
20	render mother and child care					A20	
21	render school health care					A21	
22	meet the health needs of					A22	
	adolescents						
23	render geriatric health care					A23	
24	meet the physical needs of					A24	
	clients						
25	meet the psychological needs of					A25	
	clients						
26	meet the mental health needs of					A26	
	clients						

27	meet the social needs of clients		A27	
28	meet the spiritual needs of clients		A28	
29	render care to individuals		A29	
30	render care to families		A30	
31	render occupational health care		A31	
32	render care to specific interest		A32	
	groups			
33	prescribe medication		A33	
34	dispense medication		A34	

## **SECTION B**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FOR OFFICE USE
1	From your point of view as a manager, in integrated primary health care practice, registered nurses should counsel:					B1
2	clients with physical disabilities					B2
3	clients with debilitative diseases					B3
4	clients with social problems					<b>B4</b>
5	clients with economic problems					B5
6	clients with psychological problems					<b>B6</b>
7	clients faced with death and dying					B7
8	victims of violence					B8
9	victims of crime					<b>B9</b>
10	victims of sexual abuse					B10
11	victims of child abuse					B11
12	victims of spousal abuse					B12

# **SECTION C**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FOR OFFICE USE
	From your point of view as a					
	manager, in integrated					
	primary health care practice,					
	registered nurses should:					
1	coordinate the services rendered					C1
	by the multidisciplinary team					
2	liaise with protective services					C2
3	liaise with teachers					C3
4	liaise with social workers					C4
5	liaise with social security officers					C5
6	liaise with civic committees					C6
7	liaise with health committees			1		C7
8	liaise with NGO's			1		C8
9	refer clients to other appropriate primary health care professionals					C9
10	refer clients to appropriate health services not provided at primary health care level					C10
11	participate in clinic committee meetings					C11
12	coordinate community initiatives to address economic issues that affect health					C12
13	coordinatecommunityinitiativestoaddressenvironmentalissuesthat affecthealth					C13
14	coordinate community initiatives to address social issues that affect health					C14
15	mobilise communities to campaign for a better health care dispensation					C15
16	assist communities in managing self-help projects					C16
17	secure collaboration with community leaders on health					C17
18	negotiate on behalf of clients, to ensure that they obtain appropriate care					C18
19	empower communities to take responsibility for their own health					C19
20	empower communities to independently seek appropriate health care					C20

### **SECTION D**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FOR OFFIC E USE
	From your point of view as a					
	manager, in integrated					
	primary health care practice,					
	registered nurses should					
	manage health services by:					
1	conducting health surveys					D1
2	designing local policies in					D2
	collaboration with stakeholders					
3	planning health services at local					D3
	level					
4	developing operational plans for					D4
	care delivery at local level					
5	participating in planning of					D5
	health services at district level					
6	overseeing the implementation					D6
	of policies					
7	overseeing the implementation					D7
	of procedures					
8	managing community health					D8
	promotion programmes					
9	compiling a budget					D9
10	ensuring optimal use of financial					D10
	resources					
11	ensuring effective utilisation of					D11
	human resources					
13	conducting stock management					D13
	of medicine supplies					
14	maintaining stock records of					D14
	medicines					
15	ensuring the upkeep of physical					D15
	resources (eg buildings)					
16	delegating functions					D16
	appropriately			ļ		
17	supervising staff					D17
18	conducting performance					D18
	appraisals					
19	disseminating information					D19
	pertaining to health care to staff					
	members					
20	designing quality control					D20
	strategies			ļ		
21	implementing quality control					D21
	strategies				ļ	
22	ensuring accurate record					D22
	keeping of services rendered					<b>Da</b> 2
23	compiling statistical reports					D23

## **SECTION E**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FOR OFFICE USE
	From your point of view as a manager, in integrated					
	primary health care practice, registered nurses should:					
1	provide clinical accompaniment					E1
2	to students assess the learning needs of					E2
3	students assess the learning needs of					E3
4	primary health care staff assess the learning needs of					E4
5	community interest groups assess the learning needs of traditional healers					E5
6	assess the learning needs of lay care givers					E6
7	provide clinical accompaniment to students					E7
8	render in-service education to primary health care staff					E8
9	render training to traditional healers					E9
10	render training to lay care givers					E10
11	participate in designing health education at provincial level					E12
12	participate in designing health education at district level					E13
13	participate in designing health education at local level					E14
14	co-ordinate the implementation of health education programmes at local level					
15	develop the content for health education					E15
16	use content that has been developed by experts for use in health education					E16
17	develop audio-visual health education media (eg posters and pamphlets)					E17
18	use audio-visual health education media that has been developed by media experts					E18
19	initiate the use of electronic media (eg. TV and radio) for health education					E19
20	render health education to individuals					E20

21	render health education to groups			E21	
22	design health education campaigns			E22	
23	manage health education campaigns that are in progress			E23	
24	participate in health education campaigns through dissemination of information to communities			E24	
25	monitor health education campaigns			E25	

# **SECTION F**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1	FO OFF US	ICE
	From your point of view as a manager, in integrated primary health care practice, registered nurses should:						
1	solve problems related to clinical care					F1	
2	solve problems related to human resources					F2	
3	solve problems related to material resources					F3	
4	solve problems related to physical resources					F4	
5	rely on higher authorities to solve problems in the clinical setting					F5	
6	implement the decisions made by higher authorities to enhance optimal service delivery					F6	
7	independently make decisions to enhance optimal service delivery					F7	
8	use a participatory decision making approach to enhance optimal service delivery					F8	
9	act as change agents					F9	
10	exercise leadership in community committees					F10	
11	exercise leadership in self-help groups					F11	
12	take charge in conflict resolution					F12	

# **SECTION G**

		Strongly agree 4	Agree 3	Disagree 2	Strongly disagree 1		FC OFF US	ICE
	From your point of view as a manager, in integrated primary health care practice, registered nurses should:							
1	initiate research projects						G1	
2	participate in research projects of other members of the multidisciplinary team						G2	
3	read research reports						G3	
4	compile research reports					Γ	G4	
5	apply research results in care delivery						G5	

#### **SECTION H:**

# Write down the number in years (items 1, 4). Indicate your response by marking the appropriate box with a X (Items 2, 3, 5)

			For (	office use
1 2	How old are you?	Years	HI	
3	Basic nursing diploma Basic nursing degree Post basic nursing diploma Post basic nursing degree Honours degree Master's degree Doctorate degree Indicate your professional registrations		H2	1 2 3 4 5 6 7
	General nurse Psychiatric nurse Community nurse Midwife Clinical nurse (health assessment, treatment and care) Nurse manager Other If your response was "other", please specify)			1 2 3 4 5 6 7
4	How many years of experience in working in a primary health caring setting do you have?	Years	H3 H4	

For office use

